

**IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR THE COUNTY OF JACKSON**

**PLAINTIFF**(Landlord or agent):

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

vs.

**CASE NO.** \_\_\_\_\_ **LT**

**SUMMONS  
COMMERCIAL EVICTION  
(Tenancy not covered by ORS Chapter 90)**

**DEFENDANT** (Tenant):

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

**TO:** \_\_\_\_\_  
(Street address and city of property occupied by defendant)

\_\_\_\_\_  
(Mailing address if different)

**NOTICE TO TENANTS:  
READ THESE PAPERS CAREFULLY, YOUR LANDLORD WANTS TO EVICT YOU**

**ON** \_\_\_\_\_ **AT 1:00 P.M., you must come to the JUSTICE BUILDING**  
**located at: 100 SOUTH OAKDALE AVENUE, MEDFORD, OREGON.**

You do not have to pay any fees to the court for this first hearing.

- If you do not appear in court and your landlord does, a default judgment will be entered against you and the landlord can have the Sheriff physically remove you.
- If you do show up in court and your landlord does not, this eviction action will be dismissed.
- If both of you show up, and you do not agree to move out, the court will schedule a trial.

**IF YOU WANT A TRIAL, YOU MUST:**

- Appear in court at the time scheduled above;
- On the same day as the hearing, file an Answer with the Court giving a legal reason why you should not be evicted (you may request an Answer form from the Court);
- Serve a copy of the Answer to your landlord (or your landlord’s agent or attorney); and
- A filing fee is due (the judge may allow payment to be deferred in certain circumstances).  
Please see Jackson County Court fee schedule at [www.ojd.state.or.us/jac](http://www.ojd.state.or.us/jac)

**IF YOU HAVE QUESTIONS, YOU SHOULD SEE AN ATTORNEY IMMEDIATELY.** If you need help finding an attorney, you can call the Oregon State Bar’s Lawyer Referral Service at 503-684-3763 or toll-free in Oregon at 800-452-7636.

\_\_\_\_\_, Signature of Plaintiff (landlord or agent)

I certify that this is a true copy of the original summons:

\_\_\_\_\_, Signature of Plaintiff (landlord or agent)