

Dissolution Forms and Instructions for Co-Petitioners, Cases with No Children

Instructions

I. General Information:

A. Use black ink and print or type when you fill out your forms.

B. Always file the original forms with the clerk. You should always make yourself an extra copy before you file any form with the clerk.

C. Keep the court informed of your current address. It is your responsibility to keep the court informed of your current address. **You are not required to use your residential address on any court form.** You may use a contact address where you regularly check in. **Your contact address will become public information.** Please make sure that you use an address that is okay for other people, including the other party, to know. It must be an address in the state where you live where you can receive mail. If you use a contact address, the court will assume that you will receive all notices sent to that address.

D. Case Heading. Make sure you fill in your names in the blanks at the top of the forms using your full names (first, middle or middle initial, last). Write the names the same way on all of the forms.

E. Case number. The clerk will give you a case number when you file your papers. Don't worry about filling out this part of the case heading until that time. Make sure you put this number on all your copies and papers you file with the court.

F. Statutory Restraining Order. Oregon law requires both Co-Petitioners to obey a restraining order preventing *either party* from dissipating (selling, destroying, removing, disposing of) real or personal property, making unilateral (without the agreement of the other party) changes to insurance policies, and making extraordinary expenditures. Expenditures that are necessary for the safety or welfare of the parties are not prohibited. **By filing your co-petition, you agree to be bound by the terms of this order.** The order is effective immediately upon filing of the co-petition. If either co-petitioner violates the order, s/he may be subject to sanctions. The "*Notice of Statutory Restraining Order Preventing the Dissipation of Assets in Domestic Relations Actions*" is attached to this packet.

G. Confidential Personal Information. There is certain personal information that can only be listed in a Confidential Information Form (CIF) and may not be listed in any of the other papers you file with the court. See the CIF information sheet that is part of this packet.

H. Optional Forms. (Available upon request)

***Waiver of Personal Service form.** This form allows you to waive your right to

personal service. After the judgment is final, you have the right to be personally served with a contempt charge if your ex-spouse believes you haven't followed the provisions of the judgment. If you want to keep your residential address confidential, this form allows you to list a mailing address, business address or a specified agent, and waive your right to be personally served (to have the papers actually delivered to you in person). Should you choose to use this form, you are responsible for making sure that all papers delivered to the specified address are actually delivered to you.

* Application, Declaration and Order for Waiver or Deferral of Fees. This form allows you to defer payment of the filing fees until final judgment if you are unable to pay the fees at the time you file your petition.

II. Completing the documents

You must: (1) fill out the forms and (2) file the forms with the clerk.

A. Fill out the forms.

1. Petition for Dissolution of Marriage/RDP.
 2. Certificate of Document Preparation.
 3. UTCR 2.130 Confidential Information Form (CIF). (*One for each party*)
 4. Notice of CIF Filing.
- Record of Dissolution of Marriage/RDP. (*Vital Statistics Form*)

B. Have your documents reviewed.

Please have your documents reviewed by either the Family Court Specialist or your Lawyer. You should have a lawyer advise you on these forms if either of you have a retirement account. You may schedule an appointment for the Family Court Specialist to review your documents by calling 541-682-4302.

III. Filing the documents.

A. File the forms with the clerk.

When you have finished filling out your forms, file the following original forms with the clerk: (1) Petition for Dissolution, (2) Certificate of Document Preparation, (3) UTCR 2.130 Confidential Information Forms (CIFs), (4) Notice of CIF Filing, and the Record of Dissolution of Marriage/RDP. You should make one copy of the forms you file with the clerk for your own record.

Payment of fees. When you file your petition for dissolution, you must pay a filing fee. You may ask the court to defer payment of this fee, by filling out an "Application, Declaration and Order for Waiver or Deferral of Fees" form. You may obtain the form and a fee schedule from the court clerk or the Family Court Specialist. You will need to attend an Ex parte hearing to have a judge make a decision on the fee deferral/waiver. Ex parte takes place Monday through Friday from 8:30 to 8:50 a.m., it is a hearing where judges are available to sign documents and

you do not need to have an appointment to attend. You will not be allowed to file your dissolution petition until you either pay the fee, or get the deferral/waiver form signed by a judge. (If the court “defers” your fee, you will be required to pay all deferred fees back to the court at a later date.) You must file your forms on the same day you see a judge for the fee deferral/waiver.

IV. Finalizing Your Dissolution

A. 1. Once you have completed the previous steps, you may fill out and present the following forms to the judge to resolve your case. (It is possible to present these forms to the Judge the same day you file forms 1- 4 if you file in the morning before the 8:30 a.m. hearing described below.)

5. Co-Petitioner’s Ex Parte Motion for Order Allowing Entry of Judgment on Declaration in Lieu of Hearing.

6. Order Allowing Judgment on Declaration in Lieu of Hearing.

7. Co-Petitioner’s Declaration Supporting Judgment of Dissolution.

8. General Judgment of Dissolution

2. Are the Documents signed? You must attend an Ex parte hearing, Monday through Friday from 8:30 to 8:50 a.m., to present your final documents to a judge. You do not need to have an appointment to attend. You must first check in with the cashiers on the second floor of the courthouse. You may submit a copy of your documents when you submit the originals. Once the court signs your documents, the clerk will conform your copies.

DISSOLUTION PROCESS FOR CO-PETITIONERS (No children)

<p>Step 1.</p> <p>Fill out the following forms:</p> <ol style="list-style-type: none"> 1. Petition for Dissolution 2. Certificate of Document Preparation 3. UTCR 2.130 CIF (one for each party) 4. Notice of CIF Filing <p>Record of Dissolution of Marriage or Annulment</p>	<p>Step. 2</p> <p>Have your documents reviewed by either a lawyer or the Family Court Assistance Office. 541-682-4302.</p>
<p>Step. 3</p> <p>File the original forms listed in step one with the clerk and pay your filing fee (or attend Ex parte and file your fee deferral form if you want to request that your fees be deferred).</p>	<p>Step 4.</p> <p>You may see a judge at an Ex parte hearing and file the rest of the forms (forms 5, 6, 7 and 8) with the clerk after having completed the previous steps.</p>

FORM 1

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of the Marriage of:)	
)	Case No. _____
_____ ,)	
Co-Petitioner,)	CO-PETITION FOR DISSOLUTION OF
and)	<input type="checkbox"/> MARRIAGE <input type="checkbox"/> REGISTERED DOMESTIC
)	PARTNERSHIP (RDP)
_____ ,)	DOMESTIC RELATIONS CASE SUBJECT
Co-Petitioner.)	TO FEE UNDER ORS 21.111
)	CLAIM <input type="checkbox"/> SUBJECT <input type="checkbox"/> NOT SUBJECT TO
)	MANDATORY ARBITRATION

Date of marriage/RDP: _____

Place of marriage/RDP: _____ (County, State)

1.

We request a dissolution of marriage/RDP because irreconcilable differences between the spouses/domestic partners have caused the irremediable breakdown of the marriage/RDP.

2.

No domestic relations suit or support petition involving this marriage/RDP is pending in this state or any other state.

3.

There are no orders in this or any other state that restrain one of the parties from contact with the other party, except (list case number, court name, state, and type of order): _____

4.

By filing this petition, we acknowledge that we are bound by the terms of the statutory restraining order prohibiting either party from disposing of marital/partnership assets, a copy of which we have received and read, and understand that this restraining order is effective immediately upon filing this petition.

5.

Marriage Only: At least one spouse currently lives in Oregon *and* that same spouse has lived in Oregon continuously for 6 months prior to filing this *Petition*. At least one spouse currently lives in the county where this *Petition* is being filed.

Registered Domestic Partnership Only:

At least one partner currently lives in Oregon *and* that same partner has lived in Oregon continuously for 6 months prior to filing this *Petition*. At least one partner currently lives in the county where this *Petition* is being filed.

or

Neither partner currently lives in Oregon and this *Petition* is being filed in the county where Co-Petitioner (*list name*) _____ last lived.

6.

Neither party is now pregnant.

There are not children under the age of 18 to this marriage/RDP, OR no child of this marriage/RDP is age 18 to 21 and a “child attending school” as defined in ORS 107.108.

Co-Petitioner(*list name*) _____ is pregnant (and) the other party is is not the parent of this child. The expected date of the child’s birth is _____.

List any child/ren born to a party during the marriage/RDP that the other party is not the parent of, and that was/were not conceived when the parties were living together: _____

SPOUSAL/PARTNER SUPPORT AND LIFE INSURANCE

7.

No spousal/partner support or life insurance claims are made in this case (*skip the rest of paragraph 7*).

TRANSITIONAL SUPPORT

Transitional support should be paid by _____ to _____

Payments should be made in the following manner:

In monthly installments of \$ _____, beginning on the first day of the month following the date of the judgment and continuing on the first day of each month thereafter until _____ (date); **or**

In one payment of \$ _____, due on _____ (date).

Other: _____

COMPENSATORY SUPPORT

Compensatory support should be paid by _____ to _____

Payments should be made in the following manner:

In monthly installments of \$ _____, beginning on the first day of the month following the date of the judgment and continuing on the first day of each month thereafter until _____ (date); **or**

In one payment of \$ _____, due on _____ (date).

Other: _____

MAINTENANCE SUPPORT

maintenance support should be paid by _____ to _____

Payments should be made in the following manner:

- In monthly installments of \$ _____, beginning on the first day of the month following the date of the judgment and continuing on the first day of each month thereafter until _____ (date); **or**
- In one payment of \$ _____, due on _____ (date).
- Other: _____

Spousal/partner support payments are taxable to the obligee spouse/domestic partner and deductible to the obligor spouse/domestic partner. All payments terminate upon the death of either party.

All payments of spousal/partner support should be made:

Directly into _____'s checking or savings account. A receipt of deposit should be kept by the paying spouse as proof of payment. The spouse/domestic partner receiving support should provide the paying spouse/domestic partner with current deposit slips and/or bank name, account name, and account number.

_____ should obtain and maintain life insurance for the benefit of _____ throughout the period of the support obligation. The paying spouse/domestic partner should maintain coverage in an amount sufficient to provide, in the event of the paying spouse's/domestic partner's death, continued support at least at the level of and for the duration of the support obligation.

REAL PROPERTY PROVISIONS

8.

Neither spouse/domestic partner has any interest in any real property located in this or any other state.

Co-Petitioner (*list name*) _____ both spouses/domestic partners has/have an interest in real property located at the address of: _____

This property should be distributed as follows: _____

The legal description of the real property is attached as Exhibit _____ and incorporated in this petition.

Distribution of this property is not within the jurisdiction of this court.

PERSONAL PROPERTY DISTRIBUTION

9.

Co-Petitioners have divided between them all personal effects, household goods, and other personal property they own separately or together, and neither should claim those items now in possession of the other.

Co-Petitioner (*list name*) _____ should be awarded the following personal property: _____

Co-Petitioner (*list name*) _____ should be awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and/or stock option plan held by his/her employer, free of any interest in the other spouse/domestic partner.

Co-Petitioner (*list name*) _____ should be awarded the following personal property: _____

Co-Petitioner (*list name*) _____ should be awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and/or stock option plan held by his/her employer, free of any interest in the other spouse/domestic partner.

Additional page attached; see section labeled “paragraph 9 continued.”

DISTRIBUTION OF DEBTS

10.

Each party shall be responsible for the payment of all debts incurred by him or her individually since the date of the separation; all debts which are distributed to him or her by the court; and all debts which are secured by property distributed to that party. Also, if any creditor asks the spouse/domestic partner not responsible for a debt to pay all or a portion of it, and he or she does so, the spouse/domestic partner responsible for that debt shall reimburse the other spouse/domestic partner for any monies he/she paid to the creditor after the date this judgment was entered.

There are no outstanding debts of this marriage/domestic partnership.

The debts should be paid as follows:

Name of Creditor (who debt is owed to)	What debt is for	Amount	Who should pay (list names)

Additional page attached; see section labeled “paragraph 10 continued.”

Within 30 days of the date of judgment, each party should execute, acknowledge, and deliver whatever documents are necessary to accomplish the distribution of debts and property ordered by the court.

FORMER NAME

11.

_____ ‘s former name of _____

should be restored.

(Write the FULL name – first, middle, last)

COURT COSTS AND FEES

12.

Deferred Costs and Fees:

_____ should be liable for one-half all the court costs and service fees that were deferred.

The State of Oregon should have judgment against _____ for one-half all of the court costs.

Court Costs and Fees Paid by the Parties

_____ should be liable for one-half all the court costs and service fees that have been paid in this suit.

_____ should have a judgment against _____
_____ for one-half all of these costs.

WHEREFORE, petitioners pray for a judgment granting the relief petitioned for above, and other equitable relief that the Court deems just.

We hereby declare that the above statements are true and complete to the best of our knowledge and belief. We understand they are made for use in court and we are subject to penalty for perjury.

Co-Petitioner, Pro se (signature)

Co-Petitioner, Pro se (signature)

Print name

Print name

Contact Address

Contact Address

City, State, Zip Code

City, State, Zip Code

Contact Telephone

Contact Telephone

FORM 2

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of the Marriage of:)
)
 _____,) Case No. _____
 Co-Petitioner,)
 and) CERTIFICATE OF
) DOCUMENT PREPARATION
 _____,)
 Co-Petitioner.)

You are required to truthfully complete this certificate regarding the document(s) you are filing with the court. Check or complete all blanks that apply. I certify that:

- I selected the document(s) for myself and completed it without paid assistance.
- I was provided the document(s) by an attorney.
- I paid or will pay money to _____ for assistance in preparing the document(s)/form(s).

DATED this _____ day of _____, _____.

(Signature)

(Print Name)

(Contact Address)

(City, State, Zip code)

(Contact Telephone)

[Attach to Summons per ORS 107.093(5)]

**NOTICE OF STATUTORY RESTRAINING ORDER
PREVENTING THE DISSIPATION OF ASSETS
IN DOMESTIC RELATIONS ACTIONS**

REVIEW THIS NOTICE CAREFULLY. BOTH PARTIES MUST OBEY EACH PROVISION OF THIS ORDER TO AVOID VIOLATION OF THE LAW. YOU HAVE THE RIGHT TO A HEARING. SEE INFORMATION BELOW.

TO THE PETITIONER AND RESPONDENT:

Under ORS 107.093 and UTCR 8.080, Petitioner and Respondent must not:

Insurance Policies

(1) Cancel, modify, terminate or allow to lapse for nonpayment of premiums any policy of health insurance, homeowner or renter insurance, or automobile insurance that one party maintains to provide coverage for the other party or a minor child of the parties, or any life insurance policy that names either of the parties or a minor child of the parties as a beneficiary.

Insurance Beneficiaries

(2) Change beneficiaries or covered parties under any policy of health insurance, homeowner or renter insurance, or automobile insurance that one party maintains to provide coverage for the other party or a minor child of the parties, or any life insurance policy.

Property

(3) Transfer, encumber (*i.e., mortgage, lien, borrow against*), conceal, or dispose of property in which the other party has an interest, in any manner, without written consent of the other party or an order of the court, except in the usual course of business or for necessities of life.

Expenses

(4) Make extraordinary expenditures without providing written notice and an accounting of the extraordinary expenditures to the other party.

EXCEPTIONS:

Paragraphs (3) and (4) do not apply to payment by either party of:

- (a) Attorney fees in this action;
- (b) Real estate and income taxes;
- (c) Mental health therapy expenses for either party or a minor child of the parties; or
- (d) Expenses necessary to provide for the safety and welfare of a party or a minor child of the parties.

EFFECTIVE DATE:

The above provisions are in effect immediately upon service of the *Petition* and *Summons* on the respondent. They remain in effect until a final judgment is issued, until the petition is dismissed, or until further order of the court.

RIGHT TO REQUEST A HEARING

Either Petitioner or Respondent may request a hearing to modify or terminate one or more terms of this restraining order, by filing with the court the *Request for Hearing re: Statutory Restraining Order* form specified in Form 8.080.3 in the UTCR Appendix of Forms.

Information about the Confidential Information Form (CIF)

What is a CIF?

Most court files may be viewed by the public. Uniform Trial Court Rule (UTCRC) 2.130 requires certain confidential personal information to be protected from public disclosure. That is done by providing the information in a separate form. After you file your papers, the court keeps the form separate from the part of the court file that may be viewed by the public. The form is UTCRC Form 2.130.1, known as the Confidential Information Form, or CIF.

What information does a CIF make confidential?

The information protected by the CIF is social security numbers, birth dates, driver license numbers, and former legal names. Also protected are the name, address, and telephone number of a party's employer.

The CIF should only be used to protect the information described above. There may be other information in your court papers that you do not want the public to be able to see, such as bank account or credit card numbers. The separate process for protecting that information is described in UTCRC 2.100, which can be read at:

<http://courts.oregon.gov/OJD/programs/utcr/utcrrules.page?>

How do I know when I need to put information in the CIF?

When a document filed with the court requires you to include information protected by a CIF, that information must **only** be provided to the court in a CIF and must not be listed in any other document to be filed. Where you would otherwise provide the information in the document to be filed you must make a note that the information has been provided in the CIF. For example, if a document requires a party's full social security number to be listed, you must not list the social security number, but must instead make a note on the document that the information has been filed under UTCRC 2.130. **The online court forms already have that note on the form.**

Do I need to file more than one CIF?

In most cases, yes. You must fill out a CIF for yourself, and if the documents you are filing with the court require confidential personal information about the other party, you must also fill out a separate CIF with the other party's information. If your case involves children, you should include their information in *your* CIF. You do not need a separate CIF for your children.

If there is CIF information you do not know when you file your papers, or if the information changes during your case, you must file an amended CIF that provides the new or updated information.

The CIF rule requires you to redact – black out or erase – confidential personal information from any attachments to documents you file with the court and to make a note on the attachment that the information has been provided in the CIF. The only exception is when you are required to attach a court-certified document. Documents that are required to be court certified should not be altered in any way.

Does the other party get copies of a CIF I file?

You are not required to serve the CIFs on the other party, though you may share a CIF with the other party if you chose to do so. You *are* required to serve the other party with UTCR Form 2.130.2, which is a notice that a CIF has been filed. You must also file a certificate with the court showing that you served the other party with the notice that a CIF was filed.

There are steps the other party and other people can go through to ask the court to allow them access to a CIF that you have filed. UTCR 2.130 explains that process in detail, and also describes the circumstances under which the court must deny a request by someone else to view a CIF you have filed.

The CIF rule (UTCR 2.130) can be read at:

<http://courts.oregon.gov/OJD/OSCA/cpsd/courtimprovement/familylaw/familylawforms.page?>

and you can find additional information about the rule at:

<http://courts.oregon.gov/OJD/OSCA/cpsd/courtimprovement/familylaw/familylawforms.page?>

FORM 3

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of: _____)
)
 Petitioner Co-Petitioner,)
 and)
)
 _____)
 Respondent Co-Petitioner.)
)
)
 _____)
 Child At Least 18 But Under 21)

Case No.: _____

**FAMILY LAW CONFIDENTIAL INFORMATION
FORM (CIF)**

Amended

This document is not accessible to the public or other parties. Exceptions may apply. See UTCR 2.130.

ATTENTION COURT STAFF: THIS IS A RESTRICTED ACCESS DOCUMENT.

The information below is about: Petitioner Respondent Co-Petitioner: _____

Child At Least 18 But Under 21: _____

Other: _____

Name (Last, First, Middle): _____

The names of the parties and the children, as well as the children's ages, are NOT confidential.

Former Legal Name (s) (if applicable):
Date of Birth:
Social Security Number:
Driver License (Number and State):
Employer Name, Address, and Telephone Number:

Children's Names (Last, First, Middle)

Date of Birth

Social Security No.

Please attach an additional sheet if there are more than five children involved in the proceeding.

I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand they are made for use as evidence in court and are subject to penalty for perjury.

Date: _____

Signature: _____

Type or Print Name: _____

COMPLETED AND SUBMITTED BY:

Petitioner Respondent Co-Petitioner: _____

Child who is at least 18 and under 21: _____

Other: _____

<p>NOTE TO COURT STAFF: Unless ordered or authorized under UTCR 2.130, this Confidential Information Form is <u>not available</u> to the <u>opposing party or his/her attorney</u>, or to the <u>public</u>; except for the state.</p>

FORM 3

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of: _____)
)
 Petitioner Co-Petitioner,)
 and)
)
 _____)
 Respondent Co-Petitioner.)
)
)
 _____)
 Child At Least 18 But Under 21)

Case No.: _____

**FAMILY LAW CONFIDENTIAL INFORMATION
FORM (CIF)**

Amended

This document is not accessible to the public or other parties. Exceptions may apply. See UTCR 2.130.

ATTENTION COURT STAFF: THIS IS A RESTRICTED ACCESS DOCUMENT.

The information below is about: Petitioner Respondent Co-Petitioner: _____

Child At Least 18 But Under 21: _____

Other: _____

Name (Last, First, Middle): _____

The names of the parties and the children, as well as the children's ages, are NOT confidential.

Former Legal Name (s) (if applicable):
Date of Birth:
Social Security Number:
Driver License (Number and State):
Employer Name, Address, and Telephone Number:

Children's Names (Last, First, Middle)

Date of Birth

Social Security No.

Please attach an additional sheet if there are more than five children involved in the proceeding.

I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand they are made for use as evidence in court and are subject to penalty for perjury.

Date: _____

Signature: _____

Type or Print Name: _____

COMPLETED AND SUBMITTED BY:

Petitioner Respondent Co-Petitioner: _____

Child who is at least 18 and under 21: _____

Other: _____

<p>NOTE TO COURT STAFF: Unless ordered or authorized under UTCR 2.130, this Confidential Information Form is <u>not available</u> to the <u>opposing party or his/her attorney</u>, or to the <u>public</u>; except for the state.</p>

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of: _____) Case No.: _____
_____)

Petitioner Co-Petitioner,
and _____)

NOTICE OF FILING OF
 CONFIDENTIAL INFORMATION FORM (CIF)
 Amended CIF

_____)
 Respondent Co-Petitioner. _____)
_____)

_____)
 Child At Least 18 But Under 21 _____)

NOTICE: Confidential Information Form Has Been Filed

- Uniform Trial Court Rule (UTCRC) 2.130 requires that parties to domestic relations cases place certain information about themselves and other parties in a CIF when such information is required in a document filed with the court.
- The CIF is not available for public inspection except as authorized by law.
- Parties are allowed to see a CIF that contains information about them.
- A party who wants to see a CIF that contains information about another party must ask for permission from the court or the other party by following the procedures set out in UTCRC 2.130.

I am the (check one box):

- Petitioner Respondent Co-Petitioner: _____
 Child At Least 18 But Under 21: _____
 Other: _____

I filed Confidential Information Forms with the court about the following parties to this case:

(complete a section for each party for whom you have filled out a CIF)

- 1) Name (Last, First, Middle): _____
 Petitioner Respondent Co-Petitioner Adult Child Other: _____

Confidential Personal Information contained in CIF (check all that apply):

- party's social security number, party's date of birth, children's social security number,
 children's date(s) of birth, employer's name, address, and telephone number, driver
license number, former legal name(s).

2) Name (Last, First, Middle): _____

Petitioner Respondent Co-Petitioner Adult Child Other: _____

Confidential Personal Information contained in CIF (check all that apply):

party's social security number, party's date of birth, children's social security number,
 children's date(s) of birth, employer's name, address, and telephone number, driver
license number, former legal name(s).

3) Name (Last, First, Middle): _____

Petitioner Respondent Co-Petitioner Adult Child Other: _____

Confidential Personal Information contained in CIF (check all that apply):

party's social security number, party's date of birth, children's social security number,
 children's date(s) of birth, employer's name, address, and telephone number, driver
license number, former legal name(s).

4) Name (Last, First, Middle): _____

Petitioner Respondent Co-Petitioner Adult Child Other: _____

Confidential Personal Information contained in CIF (check all that apply):

party's social security number, party's date of birth, children's social security number,
 children's date(s) of birth, employer's name, address, and telephone number, driver
license number, former legal name(s).

Dated this _____ day of _____, 20____.

Signature

Print Name

Contact Address

City, State, Zip

Contact Telephone

**RECORD OF DISSOLUTION
OF MARRIAGE, ANNULMENT OR
REGISTERED DOMESTIC PARTNERSHIP**

136-

State file number:

The petitioner or legal representative of the petitioner is responsible for completing the personal information on this form and shall present this form to the clerk of the court with the petition. In all cases the completed record shall be a prerequisite to the granting of the final judgment.

Case number: _____
 Judgment type: Dissolution of marriage Annulment Dissolution of registered domestic partnership(RDP)

Spouse / Partner A

1. Spouse/Partner A – Legal name: (first, middle, last, suffix) 2. Last name at birth: (not required for RDP)
 3. Residence or legal address: (street and number) (city or town) (county) (state)
 4. Other legal last names used:
 5. Date of birth: (mm/dd/yyyy) 6. Birthplace: (state, territory or foreign country)

Spouse / Partner B

7. Spouse/Partner B – Legal name: (first, middle, last, suffix) 8. Last name at birth: (not required for RDP)
 9. Residence or legal address: (street and number) (city or town) (county) (state)
 10. Other legal last names used:
 11. Date of birth: (mm/dd/yyyy) 12. Birthplace: (state, territory or foreign country)

Marriage / Declaration

13. Date of marriage / filing of RDP declaration: (mm/dd/yyyy) 14. Date couple last resided in same household: (mm/dd/yyyy)
 15a. Place of marriage/RDP: (city, town or location) 15b. County: 15c. State or foreign country:
 16. Number of children under 18 in this household as of the date in item 14:
 Number: _____ None 17. Petitioner:
 Spouse/Partner A Spouse/Partner B Both

Attorney

18a. Name of petitioner's attorney: (print) 18b. Address: (street and number or rural route number, city or town, state, ZIP code)
 19a. Name of respondent's attorney: (print) 19b. Address: (street and number or rural route number, city or town, state, ZIP code)

Judgment

20. Marriage/RDP declaration of the above named persons was dissolved on: (mm/dd/yyyy) 21. Date judgment becomes effective: (mm/dd/yyyy)
 22. Number of children under 18 whose physical custody was awarded to:
 ___ Spouse/Partner A ___ Spouse/Partner B ___ Joint (shared custody) ___ Other (specify) _____ No children
 23. County of decree: 24. Title of court: **Circuit**
 25. Signature of court official: 26. Title of court official: 27. Date signed: (mm/dd/yyyy)

Information below will not appear on the certified copies of the record.

Spouse / Partner A

28. Spouse A's Social Security number: (not required for RDP)				29. Spouse B's Social Security number: (not required for RDP)					
30. Number of this marriage/RDP – first, second, etc.:		31. If previously married or in a RDP date last marriage/RDP ended:		32. Hispanic origin: Cuban, Mexican, Puerto Rican		33. Race(s): Black, White, etc.		34. Education – Specify only highest grade completed:	
Marriage	RDP	By death, divorce, dissolution or annulment (specify below)	Date: (mm/dd/yyyy)	List all that apply (specify below)		List all that apply (specify below)		Elementary/Secondary: (grades 0-12)	College: (1-4 or 5+)
30a.	30b.	31a.	31b.	32a.	33a.	34a.	34b.		
30c.	30d.	31c.	31d.	32b.	33b.	34c.	34d.		

Spouse / Partner B

Certificate of Document Preparation

You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

- We selected this document for ourselves and completed it without paid assistance.
- We were provided this document by an attorney
- We paid or will pay money to _____ for assistance in preparing this document.

Signature

Signature

Petition was filed in the county where Co-Petitioner (*list name*) _____
last resided

No domestic relations suits involving this marriage/RDP are pending in any other court.

There are no children under the age of 18 to this marriage/RDP, **OR** no child of this marriage/RDP is age 18 to 21 and a “child attending school” as defined in ORS 107.108.

Neither party is now pregnant.

Co-Petitioner(*list name*) _____ is pregnant (and) the other party is is not the parent of this child. The expected date of the child’s birth is _____.

List any child/ren born to a party during the marriage/RDP that the other party is not the parent of, and that was/were not conceived when the parties were living together: _____

This case is now ready for a hearing on the merits. We make this declaration in support of a Judgment of Dissolution of Marriage/RDP without a hearing. The allegations in our Petition are true and it is just and reasonable that we be granted the relief requested.

Spousal/Partner support is involved in this case.

_____ (*list name*) is entitled to transitional support because: _____

_____ (*list name*) is entitled to compensatory support based upon the following contribution to the education, training, vocational skills, career or earning capacity of the other party: _____

_____ (*list name*) is entitled to maintenance support because: _____

We hereby declare that the above statements are true and complete to the best of our knowledge and belief. We understand they are made for use in court and we are subject to penalty for perjury.

Co-Petitioner, Pro se (signature)

Co-Petitioner, Pro se (signature)

Print name

Print name

Contact Address

Contact Address

City, State, Zip Code

City, State, Zip Code

Contact Telephone

Contact Telephone

Certificate of Document Preparation

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We selected this document for ourselves and completed it without paid assistance.

We were provided this document by an attorney.

We paid or will pay money to _____ for assistance in preparing this document.

Co-Petitioner, signature

Co-Petitioner, signature

There are not children under the age of 18 to this marriage/RDP, OR no child of this marriage/RDP is age 18 to 21 and a "child attending school" as defined in ORS 107.108.

Neither party is now pregnant (*or*)

Co-Petitioner(*list name*) _____ is pregnant (and) the other party is is not the parent of this child. The expected date of the child's birth is _____.

List any child/ren born to a party during the marriage/RDP that the other party is not the parent of, and that was/were not conceived when the parties were living together: _____

NOW, THEREFORE, IT IS HEREBY ORDERED AND ADJUDGED:

The terms of this judgment are effective immediately. The marital or RDP status of the parties shall terminate on the date this judgment is signed by the judge.

SPOUSAL/PARTNER SUPPORT AND LIFE INSURANCE

No spousal/partner support or life insurance is ordered in this case.

TRANSITIONAL SUPPORT

Transitional support should be paid by _____ to _____

Payments should be made in the following manner:

In monthly installments of \$ _____, beginning on the first day of the month following the date of the judgment and continuing on the first day of each month thereafter until _____ (date); **or**

In one payment of \$ _____, due on _____ (date).

Other: _____

COMPENSATORY SUPPORT

Compensatory support should be paid by _____ to _____

Payments should be made in the following manner:

- In monthly installments of \$ _____, beginning on the first day of the month following the date of the judgment and continuing on the first day of each month thereafter until _____ (date); **or**
- In one payment of \$ _____, due on _____ (date).
- Other: _____

MAINTENANCE SUPPORT

Maintenance support should be paid by _____ to _____

Payments should be made in the following manner:

- In monthly installments of \$ _____, beginning on the first day of the month following the date of the judgment and continuing on the first day of each month thereafter until _____ (date); **or**
- In one payment of \$ _____, due on _____ (date).
- Other: _____

All payments of spousal/partner support should be made:

Directly into _____'s checking or savings account. A receipt of deposit should be kept by the paying spouse/domestic partner as proof of payment. The spouse/domestic partner receiving support should provide the paying spouse/domestic partner with current deposit slips and/or bank name, account name, and account number.

_____ should obtain and maintain life insurance for the benefit of _____ throughout the period of the support obligation. The paying spouse/domestic partner should maintain coverage in an amount sufficient to provide, in the event of the paying spouse's/domestic partner's death, continued support at least at the level of and for the duration of the support obligation. The party paying support must also provide to the party receiving support written

notice of any action that will reduce the benefits or change the designation of the beneficiaries under the policy.

REAL PROPERTY DISTRIBUTION

Check either (a) or (b):

(a) Neither spouse/domestic partner has any interest in any real property located in this or any other state.

(b) Co-Petitioner (*list name*) _____ both spouses/domestic partners has/have an interest in real property located at the address of: _____

This property shall be distributed as follows: _____

The legal description of the real property is attached as Exhibit _____ and incorporated in this judgment. _____ (*list name*) shall be responsible for the preparation, signing and recording of a deed, transferring the real property as required by this judgment.

Distribution of this property is not within the jurisdiction of this court.

PERSONAL PROPERTY DISTRIBUTION

Co-Petitioners have divided between them all personal effects, household goods, and other personal property they own separately or together, and each shall be awarded those items now in their possession.

Co-Petitioner (*list name*) _____ is awarded the following personal property: _____

Co-Petitioner (*list name*)_____ is awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and/or stock option plan held by his/her employer, free of any interest in the other spouse/domestic partner.

Co-Petitioner (*list name*)_____ is awarded the following personal property:_____

Co-Petitioner (*list name*)_____ is awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and/or stock option plan held by his/her employer, free of any interest in the other spouse/domestic partner.

Additional page attached; see section labeled "Personal Property Distribution Continued."

DISTRIBUTION OF DEBTS

Each party shall be responsible for the payment of all debts incurred by him or her individually since the date of the separation; all debts which are distributed to him or her by the court; and all debts which are secured by property distributed to that party. Also, if any creditor asks the spouse/domestic partner not responsible for a debt to pay all or a portion of it, and he or she does so, the spouse/domestic partner responsible for that debt shall reimburse the other spouse/domestic partner for any monies he/she paid to the creditor after the date this judgment was entered.

The date of separation (when you began living apart) was:_____

There are no outstanding debts of this marriage/RDP.

The debts should be paid as follows:

Name of Creditor (who debt is owed to)	What debt is for	Amount	Who should pay (list names)

Additional page attached; see section labeled "Debt Distribution Continued."

Within 30 days of the date of this judgment, each party should execute, acknowledge, and deliver whatever documents are necessary to accomplish the distribution of debts and property ordered by the court.

FORMER NAME

_____ 's former name of _____
is restored. *(Use FULL name – first, middle, last)*

COURT COSTS AND FEES

(a) If Court Costs and Fees were Deferred: (please check the boxes below that apply)

_____ shall be liable for one-half all the court costs and service fees that were deferred in this suit and judgment shall be entered accordingly.

(b) If Court Costs and Fees were Paid by the Parties: (please check the boxes below that apply)

_____ shall be liable for one-half all the court costs and service fees that have been paid in this suit and judgment shall be entered accordingly.

REQUIRED INFORMATION ABOUT THE PARTIES

Co-Petitioner

Co-Petitioner

Full name: _____

Full name: _____

Contact address: _____

Contact address: _____

Soc. Sec. no.: Provide by UTCR 2.130 CIF

Soc. Sec. no.: Provide by UTCR 2.130 CIF

Driver's license no.: Provide by UTCR 2.130 CIF

Driver's license no.: Provide by UTCR 2.130 CIF

Employer name : Provide by UTCR 2.130 CIF

Employer name : Provide by UTCR 2.130 CIF

Employer address: Provide by UTCR 2.130 CIF

Employer address: Provide by UTCR 2.130 CIF

Employer tel. no.: Provide by UTCR 2.130 CIF

Employer tel. no.: Provide by UTCR 2.130 CIF

Both parties shall inform the Court and the Department of Justice (P.O. Box 14506, Salem, Oregon 97309) in writing of any change in the information required by this section within ten (10) days of such change, unless a finding of unreasonable risk has been made in this case.

If the court has ordered that a party be allowed not to disclose information by means of this Judgment, the Department of Justice shall not disclose the information in the preceding section to the other party.

OTHER INFORMATION ABOUT THE PARTIES

Co-Petitioner

Co-Petitioner

(list name)

(list name)

Date of birth: UTCR 2.130 CIF Age: _____

Date of birth: UTCR 2.130 CIF Age: _____

All former legal names: _____

All former legal names: _____

Date of marriage/RDP: _____

Place of marriage/RDP: _____

MONEY AWARD

(Spousal/Domestic Partner Support Obligation included not included)

ADDITIONAL INFORMATION REQUIRED BY ORS 18.042

Co-Petitioner

Co-Petitioner

Full name: _____

Full name: _____

Contact address: _____

Contact address: _____

Year of birth: _____

Year of birth: _____

Last 4 digits of Driver's license no: _____

Last 4 digits of Driver's license no: _____

Last 4 digits of support obligor's social security number: _____

Last 4 digits of support obligor's social security number: _____

Attorney's name/number: _____

Attorney's name/number: _____

A. SPOUSAL/DOMESTIC PARTNER SUPPORT

- 1. Judgment Creditor _____
- 2. Attorney for Judgment Creditor _____
- 3. Judgment Debtor _____
- 4. Amount of Judgment: _____ per month, starting the first day of the month following the date of the judgment, and terminating after the payment due on _____.
- 5. Interest
 - a. Interest accrues at 9% per annum, simple interest.
 - b. Interest accrues on the judgment on each unpaid installment as it becomes due on the first day of each month.
- 6. Spousal/Partner support payments are taxable to the obligee spouse/domestic partner and deductible to the obligor spouse/domestic partner. All payments terminate upon the death of either party.

B. PROPERTY AND DEBT DIVISION (Judgments against Co-Petitioner _____)

- 1. Judgment Creditor _____
- 2. Attorney for Judgment Creditor _____
- 3. Judgment Debtor _____
- 4. Amount of Judgment _____

- 5. Interest
 - a. Interest accrues at 9% per annum, simple interest.
 - b. Date from which interest runs: date judgment is entered.

C. PROPERTY AND DEBT DIVISION (Judgments against Co-Petitioner_____)

- 1. Judgment Creditor_____
- 2. Attorney for Judgment Creditor_____
- 3. Judgment Debtor_____
- 4. Amount of Judgment_____
- 5. Interest
 - a. Interest accrues at 9% per annum, simple interest.
 - b. Date from which interest runs: date judgment is entered.

D. COURT COSTS (i.e., filing fees, hearing fees, trial fees)

- 1. Judgment Creditor_____
- 2. Attorney for Judgment Creditor_____
- 3. Judgment Debtor_____
- 4. Amount of Judgment_____
- 5. Interest
 - a. Interest accrues at 9% per annum, simple interest.
 - b. Date from which interest runs: date judgment is entered.

DATED

Circuit Judge_____

Certificate of Readiness

This proposed judgment is ready for judicial signature because each party affected by this judgment has **stipulated** to or approved the judgment, as shown by the signatures on the judgment

We understand that we are subject to penalty for perjury for giving false information to the court. All factual information in this Judgment is true to the best of our knowledge and belief. We understand that this Judgment is enforceable by the court.

Both parties have agreed to the terms of this judgment:

Co-Petitioner, Pro Se (signature)

Co-Petitioner, Pro Se (signature)

Print Name

Print Name

Contact Address

Contact Address

City, State, Zip code

City, State, Zip code

Contact telephone

Contact telephone

Certificate of Document Preparation

You are required to truthfully complete this certificate regarding the document you are filing with the court. I certify that: *(check all that apply)*

- We selected this document for ourselves and completed it without paid assistance.
- We were provided this document by an attorney.
- We paid or will pay money to _____ for assistance in preparing this document.

Signature

Signature