

In the Matter of Approving Out-of-)	CHIEF JUSTICE ORDER
Cycle Adoption of Supplementary)	No. 14-053
Local Rules 24.201, 24.202, 24.203,)	
24.205, 24.501, 24.601, 24.801, and)	ORDER TO APPROVE OUT-OF-CYCLE
24.901 for the Second, Third,)	ADOPTION OF SUPPLEMENTARY LOCAL
Fourteenth, Sixteenth, and)	RULES 24.201, 24.202, 24.203, 24.205, 24.501,
Seventeenth Judicial Districts)	24.601, 24.801, and 24.901 FOR THE
)	SECOND, THIRD, FOURTEENTH,
)	SIXTEENTH, AND SEVENTEENTH JUDICIAL
)	DISTRICTS

I HEREBY ORDER, pursuant to ORS 1.002, ORS 3.220(2)(b), and UTCR 1.050(2)(f), that:

1. Good cause has been shown and the time limits established by UTCR 1.050(2) are waived for the adoption approved by this order as necessary for the Oregon eCourt Program implementation process. These rules are the basis for a standardized set of rules that will be adopted by judicial districts as they implement the Oregon eCourt Program.
2. Out-of-cycle adoption of Supplementary Local Rules 24.201, 24.202, 24.203, 24.205, 24.501, 24.601, 24.801, and 24.901, as shown in Attachment A to this order, is approved for:
 - a. the Second Judicial District (Lane County);
 - b. the Third Judicial District (Marion County);
 - c. the Fourteenth Judicial District (Josephine County);
 - d. the Sixteenth Judicial District (Douglas County); and
 - e. the Seventeenth Judicial District (Lincoln County).
3. The Second, Third, Fourteenth, Sixteenth, and Seventeenth Judicial Districts shall provide notice of this adoption to state and local bar organizations, appropriate state and local agencies, and appropriate business partners in a manner that their presiding judge determines will give sufficient notice.
4. Pursuant to ORS 3.220(2)(b), these rules take effect in each judicial district 30 days after a certified copy of the rules is filed by the judicial district in the Office of the State Court Administrator.
5. This order takes effect immediately.

Dated this 21st day of October, 2014.



 Thomas A. Balmer
 Chief Justice

CHAPTER 24 – OREGON eCOURT IMPLEMENTATION

24.201 ELECTRONIC DOCUMENTS

- (1) Depending on the context, as used in these rules, “document” refers to an instrument in either paper or electronic form.
- (2) Documents that are electronically filed or manually imaged, including those to which judicial signatures have been added, and documents generated in electronic format by the court are the official court record.

24.202 ELECTRONIC COURT SIGNATURES

The court may issue judicial decisions electronically and may affix a signature by electronic means.

- (1) The trial court administrator must maintain the security and control of the methods for affixing electronic signatures.
- (2) Only the judge and the trial court administrator, or the judge’s or trial court administrator’s designee, may access the methods for affixing electronic signatures.

24.203 COMBINED MOTION AND ORDER DOCUMENT NOT PERMITTED

Notwithstanding UTCR 2.010(12)(c) or any other Supplementary Local Rule, a motion and order may not be submitted as a single document. If a motion and corresponding proposed order are electronically filed, the order must be submitted as a separate document from the motion.

24.205 BINDING DOCUMENTS; USE OF STAPLES PROHIBITED

- (1) Pleadings and documents submitted to the court for filing that are not electronically filed must be bound by paperclip or binder clip and must not contain staples.
- (2) If a document to be filed includes one or more attachments, including but not limited to a documentary exhibit, an affidavit, or a declaration, then
 - (a) the document and each attachment must be separately bound by paperclip or binder clip, and
 - (b) the attachment or attachments must be bound in one packet to the document being filed by paperclip or binder clip.
- (3) Subsection (2)(a) does not apply to an attachment to a motion to strike filed under UTCR 5.020(2) or an attachment to a motion for leave to amend a pleading filed under UTCR 5.070. An attachment of either type must be bound in one packet to the document being filed by paperclip or binder clip.

24.501 STIPULATED OR *EX PARTE* MATTERS MAY BE ELECTRONICALLY FILED

- (1) Except as provided in subsection (2) of this rule, any stipulated or *ex parte* matter may be electronically filed for purposes of submitting to a judge for signature.
- (2) SLR 2.501 is reserved for judicial districts to adopt a local rule regarding specific stipulated or *ex parte* matters for which the documents must be presented conventionally and may not be electronically filed.

24.601 SUBMISSION OF REQUESTED JURY INSTRUCTIONS AND VERDICT FORMS

The original of the requested jury instructions and verdict forms must be submitted to the court. The court also may require that a party submit a copy of the jury instructions and verdict forms, in the manner and time that the court specifies.

24.801 ACTIONS FOR DISSOLUTION OF MARRIAGE, SEPARATE MAINTENANCE AND ANNULMENT, AND CHILD SUPPORT; DOCUMENTATION FOR DEPARTMENT OF JUSTICE, DIVISION OF CHILD SUPPORT

Notwithstanding UTCR 8.010(8), parties who have been requested to submit a proposed judgment need not submit a copy of the proposed judgment and the most current confidential information form(s) to the court.

24.901 DELIVERING PROBATE MATERIALS TO THE COURT, NO SELF-ADDRESSED, STAMPED ENVELOPE OR POSTCARD IF DOCUMENT ELECTRONICALLY FILED

UTCR 9.010 does not apply to an electronically filed document.