Summary Dissolution (Divorce)
ORS 107.485 – ORS 107.500
INSTRUCTIONS

Notice about these instructions and forms.

These instructions are not a complete statement of the law. They cover basic procedure for an uncomplicated divorce case. For legal information, please talk to a lawyer or visit your local law library. Each court has local rules, programs and procedures that may not be explained in these instructions. Information about how to contact your local court may be found at the Oregon Judicial Department website: http://courts.oregon.gov.

This packet contains forms and instructions to help you obtain a divorce through a procedure called **Summary Dissolution of Marriage**. "Summary" means "*without a hearing*" and "dissolution of marriage" means "*divorce*." **Not everyone is eligible for a divorce through this procedure.** Check carefully the eligibility list in the next section to determine whether you may use the summary dissolution procedure to get a divorce. **The instructions are broken down into four basic steps listed below.**

Steps	Page (Instructions)
1. Starting your Summary Dissolution Case	3
Petition for Summary Dissolution of Marriage Summons for Summary Dissolution Notice of Statutory Restraining Order Preventing Dissipation of Assets UTCR 2.130 Confidential Information Form (CIF) (REQUIRED) *(one for each party)* Notice of CIF Filing Declaration/Acceptance of Service Record of Dissolution of Marriage *(NCR Vital Statistics Form; available from local court)*	
2A. Where Parties Stipulate ("Agree")	4
Motion for Order Allowing Entry of Judgment on Affidavit in Lieu of Hearing Order Allowing Judgment on Affidavit in Lieu of Hearing Affidavit Supporting Judgment of Dissolution	
2B. Where Parties Have Not Stipulated ("Agreed") Waiting for a Response; Taking a Default	4
Ex Parte Motion for Order of Default and entry of Judgment be Default; and Declaration Order of Default	
3. Finalizing Your Summary Dissolution	4
General Judgment of Summary Dissolution	

When filling out the forms, follow these directions:

- You are the named "petitioner" on all court forms and the other party is the "respondent." Use full names (first, middle or middle initial, last) and print the names the same on all forms.
- The clerk will give you a case number when you file your papers. Make sure to put this on all copies and originals.
- Some forms have to be notarized or signed in the presence of a court clerk. You will need your picture ID for this. Many banks provide notary services.

• Many forms say on the bottom, "I certify that this is a true copy," and provide a place to sign. DO NOT sign this line on the original form. You need to sign this line only on the copies that are served on the other party.
• Make yourself a copy of any document you are filing with the court. File the original with the court clerk.
• Keep the court informed of your current address so you get notice of any court dates. **You are not required to use your residential address on any court form.** You may use a contact address where you regularly check in. **Your contact address will become public information.** Please make sure that you use an address that is ok for other people, including the respondent, to know. It must be an address in the state where you live where you can receive mail. If you use a contact address, the court will assume that you will receive all notices sent to that address. **Note: If you fear for your safety, you may be able to obtain a non-disclosure order.** Consult with your local court for instructions as well as the appropriate forms.

ELIGIBILITY TO USE THE SUMMARY DISSOLUTION PROCEDURE

You are eligible to use this packet of forms if all the following statements are true for you:

A. Residency

Spouses: You **OR** the other party are a resident of Oregon and have been continuously for the past six months before filing the petition for dissolution.

Domestic Partners: You and the other party were Oregon residents at the time of the registration of your domestic partnership. The petition for dissolution may be filed in the county where **either** party currently resides or last resided.

B. Length of Marriage

You have been married or in a registered domestic partnership with the other party for no more than **ten (10) years**.

C. Children

You and the other party have **no minor children** born to or adopted by you and the other party during or before the marriage. You and the other party do not have any child between the ages of 18 to 21 years attending school as defined in ORS 107.108. Neither party is pregnant.

D. Real Property

Neither you nor the other party owns any interest in real property (land or buildings) in Oregon or elsewhere. (Mobile homes on rented land are not real property.)

E. Personal Property

The personal property that you and the other party own, individually or together, is worth **less than $30,000** after deducting any money you owe on that property (like a car loan).

F. Debts

The unpaid debts that you and the other party, individually or together, incurred during the marriage **do not exceed $15,000**.

G. Spousal Support

You, as the petitioner, give up all rights to spousal support (alimony).

H. Temporary Orders

You, as the petitioner, give up all rights to any temporary orders as part of this dissolution proceeding (such as support payments or exclusive use of marital property) except restraining orders and orders that allow exclusive use of the residence under the Family Abuse Prevention Act (ORS 107.700 to 107.730) or under the Elderly Persons and Persons With Disabilities Abuse Prevention Act (ORS 124.005 to 124.040).

STEP 1: STARTING YOUR CASE

Fill out the forms
Fill out the forms listed under *Step 1: Starting Your Summary Dissolution Case* on page 1 of these Instructions.

Confidential Personal Information
There is certain personal information that can only be listed in a Confidential Information Form (CIF) and may not be listed in any of the other papers you file with the court. See the CIF information sheet that is part of this packet.

Have your documents reviewed.
You may have your documents reviewed by a lawyer or a courthouse facilitator. Contact your local court for local resource and facilitator information. For information about how to find a lawyer, call the Oregon State Bar Lawyer Referral Service. If you are low income, you might get your documents reviewed for a smaller fee through the Oregon State Bar's Modest Means program, or you may call your local Legal Aid office.

Make copies
Make at least two photocopies of all the documents you filled out, one for your records and another to serve on the other party.

File the forms with the court
File the original Step 1 forms with the court, EXCEPT the *Summons and Declaration/Acceptance of Service*. The court clerk will ask you for a filing fee when you go to file the papers. Call the court to find out how much the fee will be. If you feel you cannot pay this fee, ask the court if you may apply for a fee waiver or fee deferral. You will need to fill out a fee waiver or deferral form and file this document with the court too. If the fee is waived, you do not have to pay it. If the fee is deferred, you will not have to pay the fee now, but you may be required to pay it later. (Use forms from Packet 10 or **check with your local court to see if they require a different form**.)

The clerk will give you a number of forms when you file your papers. You will need two copies of each form. You need to keep one copy for yourself and have the other copy served on the other party. (See the section "Serving the Other Party*"* below.)

Serving the other party
The other party has to be served (have papers delivered or given to) with the papers given to you by the court clerk AND with true copies of the Petition, Summons, and Notice of CIF Filing. To certify the Petition and Summons as true copies, you will need to sign your name at the bottom of the forms on the line that says "I certify that this is a true copy."

If the other party is willing to accept service (they don't have to agree with the papers, just be willing to accept them), have the other party sign the *Acceptance of Service* form in front of a notary or court clerk, then file the *Acceptance of Service along with the original Summons* with the court. If the other party signs this form, you don't have to have someone else serve the papers on the other party.

***If the other party is not willing to accept service*,** you will have to use a process server, the Sheriff's office, or someone who is over the age of 18, and Oregon resident, and not a party to the proceedings, to serve the other party. **You cannot serve the other party yourself since you are a party**.

After service is complete, have the person who served the other party complete the *Declaration of Service* and promptly file it with the court *along with the original Summons*.

STEP 2A: (FOR PARTIES WHO HAVE STIPULATED (AGREED)

Fill out the forms listed under *Steps* 2A*: Where Parties Stipulate ("Agree)* on page 1 of these Instructions, and file them with the court. Both you and the other party must have agreed to all terms in the judgment and signed and had notarized the *General Judgment.*

STEP 2B: (FOR PARTIES WHO HAVE NOT STIPULATED (AGREED)

Check to see if a response has been filed

Oregon law gives the other party 30 days from when they were served to respond to your petition. If you have not received a response after 30 days, check with the court to see if a response has been filed. If no response has been filed, then you can ask the court for a default order. **The information you fill out in the final judgment must be the same as what you requested in the Petition.** Generally, once the Order of Default is signed, it's too late for the other party to contest what you requested in your Petition. To ask the court for a default order, fill out the *Motion, Declaration, and Order for Default Judgment of Dissolution* forms. Submit the forms to the Court. You may do this anytime after the 30 days have passed as long as no response has been filed.

STEP 3: FINALIZING YOUR SUMMARY DISSOLUTION

To finalize your divorce, the judge must sign the *General Judgment of Summary Dissolution*.

If both parties agree and have signed the judgment: In most cases, you can submit both the Step 2A forms together with the General Judgment of Summary Dissolution (Step 3). Check with the court clerk. The judge will sign both forms at the same time.

If both parties have NOT agreed: In most cases, you can submit both the Step 2B forms together with the Step 2A and General Judgment of Summary Dissolution (Step 3). Check with the court clerk. The judge will sign both forms at the same time.

In some cases, the court may have questions about your case and may require additional written information or schedule a hearing at which you and the other party must appear. Normally, however, a hearing is not held and the judge will sign the papers without requiring you or the other party to appear in court.

Once the judge has signed the *General Judgment of Summary Dissolution*, the court clerk will send you and the other party a notice that the Judgment has been signed and entered into the court records. When the Judgment is signed, you are legally divorced. Once you have received the notice, you may contact the court to obtain a copy of the Judgment. A fee may be charged. Keep the notice from the court that the Judgment has been signed for your records.

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of:	)	
	)	Case No. _____
_____	)	
Petitioner,	)	PETITION FOR SUMMARY DISSOLUTION
	)	OF ☐ MARRIAGE ☐ DOMESTIC
	)	PARTNERSHIP
and	)	
	)	DOMESTIC RELATIONS CASE SUBJECT
	)	TO FEE UNDER ORS 21.111
_____	)	
Respondent.	)	CLAIM ☐ SUBJECT ☐ NOT SUBJECT TO
	)	MANDATORY ARBITRATION

1. *(Check one:)*
   ☐ Date of marriage: _____ Place of marriage: _____
   (County, State)
   ☐ Date of registration of domestic partnership: _____
   County of registration: _____

2. Irreconcilable differences between the parties have caused the irremediable breakdown of their marriage/domestic partnership.

3. **Certificate of Residency.**
   Spouses: I certify that one or both of the parties to this case currently live in the county in which this petition is being filed.
   Domestic Partners: I certify that one or both of the parties to this case currently live in the county in which this petition is being filed, or ☐ neither party currently resides in Oregon but I certify that this petition is being filed in the county where ☐ Petitioner or ☐ Respondent last resided.

4. Spouses Only: The ☐ Petitioner ☐ Respondent is an Oregon resident and has continuously resided in Oregon for the past six months.

5. No other domestic relations suit or support proceeding involving this marriage/domestic partnership is pending in this or any other state.

6. There are no minor children under the age of 18 to this marriage/domestic partnership, and there is no child between the ages of 18 to 21 years attending school as defined in ORS 107.108.

7. The other party and I have not been married or registered as domestic partners for more than 10 years.

8. **By filing this petition, I acknowledge I am bound by the terms of the statutory restraining order prohibiting either party from disposing of marital assets, a copy of which I have received and read, and understand that this restraining order is effective immediately upon service of this petition and the summons upon the Respondent.**

9. Neither party is now pregnant.

10. **Spousal Support and Life Insurance.**
I give up all rights I may have to spousal support and waive any right to temporary orders as part of this proceeding, except those under ORS 107.700 to 107.730 (the Family Abuse Prevention Act) or ORS 124.005 to 124.040 (the Elderly Persons and Persons With Disabilities Abuse Prevention Act).

11. **Real Property.**
Neither Petitioner nor Respondent has any interest in any real property.

12. **Personal Property (combined net value of $30,000 or less, including motor vehicles and retirement accounts).**

☐ The Petitioner and Respondent have divided between them all personal effects, household goods, and other personal property they own separately or together, and neither should claim those items now in possession of the other.

The Petitioner should be awarded: ☐ an equitable distribution of the parties' personal property, or ☐ the following personal property: _____

_____

_____

_____

☐ Additional page attached; see section labeled "12. Petitioner-Personal Property continued."

☐ The Petitioner should be awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and /or stock option plan free of any interest of the Respondent.

The Respondent should be awarded: ☐ an equitable distribution of the parties' personal property, or ☐ the following personal property: _____

_____

_____

_____

☐ Additional page attached; see section labeled "12. Respondent-Personal Property continued."

☐ The Respondent should be awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and /or stock option plan free of any interest of the Petitioner.

13. **Distribution of Debts. (under $15,000)**

☐ There are no outstanding debts of this marriage/domestic partnership.

☐ The debts should be paid as follows:

Name of Creditor (who debt is owed to)	What debt is for	Amount	Who should pay (Petitioner or Respondent)

☐ Additional page attached, labeled, "13. Debts continued."

Each party should be responsible for the payment of all debts incurred by the parties individually since the date of separation *(write date)*_____, all debts which are distributed to that party by the court, and all debts which are secured by property distributed to that party. If any creditor requires a party to pay all or a portion of a debt for which the other party is responsible by order of the court in this action, and he or she does so, the party responsible for that debt shall reimburse the paying party for any monies he/she pays to the creditor after the date a final judgment is entered.

14. **Transfer of Debts and Property.**

Within 30 days of the date of judgment, each party should execute, acknowledge, and deliver whatever documents are necessary to accomplish the distribution of debts and property ordered by the court. The judgment should operate to convey title to the party awarded the property if the other party fails to comply with this requirement.

15. **Former Name.** ☐ Petitioner's ☐ Respondent's former name of _____ should be restored.

16. **Information Required by ORS 107.085.** ☐ Disclosure of the following information would unreasonably put to risk the health, safety, or liberty of ☐ Petitioner ☐ Respondent for the following reasons: _____

_____

☐ Otherwise:

	Petitioner	Respondent
Full Name		
Former Legal Name(s)	Do not list. Provide by UTCR 2.130 CIF.	Do not list. Provide by UTCR 2.130 CIF.
Age		

	Petitioner	Respondent
Address or Contact Address		
Telephone Number		
Social Security Number	Do not list. Provide by UTCR 2.130 CIF.	Do not list. Provide by UTCR 2.130 CIF.
Drivers License Number	Do not list. Provide by UTCR 2.130 CIF.	Do not list. Provide by UTCR 2.130 CIF.

17. **Court Costs and Fees.**

A. Deferred Costs and Fees

☐ Each party should be responsible for paying his or her own deferred court costs and service fees for this case.

☐ Any court costs and service fees (if service completed by the Sheriff) that are deferred (required to be paid at a later date) by the court should be paid by: ☐ Petitioner ☐ Respondent ☐ Both parties equally. ☐ Other: _____

B. Costs and Fees Paid by the Parties

☐ Each party should be responsible for paying his or her own court costs and service fees for this case.

☐ To be paid by both parties equally

☐ Petitioner ☐ Respondent should reimburse the other party for his or her court costs and service fees for this case.

☐ Other: _____

Judgment should be entered according to the cost and fee allocation listed above.

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this form.

I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand it is made for use as evidence in court and is subject to penalty for perjury.

Dated this _____ day of _____, 20 _____.

_____

Petitioner's Signature Print Name

_____

Address or Contact Address City, State, Zip Telephone or Contact Telephone

STATE OF OREGON)
)
County of_____)

This instrument was acknowledged before me this _____ day of _____, 20___
by_____.
(Print Name of Petitioner)

_____
NOTARY PUBLIC FOR OREGON/COURT CLERK
My commission expires: _____

I certify that this is a true copy. _____
Petitioner (signature)

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of:	)	
	)	Case No. _____
_____	)	
Petitioner,	)	SUMMONS
	)	
and	)	SUMMARY DISSOLUTION OF MARRIAGE
_____	)	
Respondent.	)	

TO: _____, Respondent.

Work Address	Home Address
_____	_____
_____	_____

Your spouse/partner has filed a Petition asking for summary dissolution of your marriage/domestic partnership (and possibly related relief). If you do not file the appropriate legal paper with the court in the time required (see below), your spouse/partner may ask the court for a judgment against you that orders the relief requested.

NOTICE TO RESPONDENT: READ THESE PAPERS CAREFULLY!

You must "appear" in this case or the other side will win automatically. To "appear," you must file with the court a legal paper called a "Response" or "Motion." This response must be filed with the court clerk or administrator within thirty (30) days along with the required filing fee. It must be in proper form and you must show that the Petitioner's attorney (or the Petitioner if he or she does not have an attorney) was served with a copy of the "Response" or "Motion." The location to file your response is at the court located at: _____ _____ _____.

If you have questions, you should see an attorney immediately. If you need help finding an attorney, you may contact the Oregon State Bar's Lawyer Referral Service online at www.oregonstatebar.org or by calling (503) 684-3763 (in the Portland metropolitan area) or toll free elsewhere in Oregon at (800) 452-7636.

If special accommodation under the Americans with Disability Act is needed, please contact your local court at the address above; telephone number:_____.

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and fill in all blanks that apply:

- ❏ I selected this document for myself and I completed it without paid assistance.
- ❏ I paid or will pay money to _____ for assistance in preparing this form.

_____		
Petitioner, Signature	Print Name	**I certify that this is a true copy.**
_____		_____
Address or Contact Address	City, State, Zip	Petitioner's Signature
_____		
Telephone or Contact Telephone Number		

[Attach to Summons per ORS 107.093(5)]

NOTICE OF STATUTORY RESTRAINING ORDER PREVENTING THE DISSIPATION OF ASSETS IN DOMESTIC RELATIONS ACTIONS

REVIEW THIS NOTICE CAREFULLY. **BOTH PARTIES MUST OBEY EACH PROVISION OF THIS ORDER TO AVOID VIOLATION OF THE LAW.** YOU HAVE THE RIGHT TO A HEARING. SEE INFORMATION BELOW.

TO THE PETITIONER AND RESPONDENT:

Under ORS 107.093 and UTCR 8.080, Petitioner and Respondent must not:

Insurance Policies
(1) Cancel, modify, terminate or allow to lapse for nonpayment of premiums any policy of health insurance, homeowner or renter insurance, or automobile insurance that one party maintains to provide coverage for the other party or a minor child of the parties, or any life insurance policy that names either of the parties or a minor child of the parties as a beneficiary.

Insurance Beneficiaries
(2) Change beneficiaries or covered parties under any policy of health insurance, homeowner or renter insurance, or automobile insurance that one party maintains to provide coverage for the other party or a minor child of the parties, or any life insurance policy.

Property
(3) Transfer, encumber *(i.e., mortgage, lien, borrow against)*, conceal, or dispose of property in which the other party has an interest, in any manner, without written consent of the other party or an order of the court, except in the usual course of business or for necessities of life.

Expenses
(4) Make extraordinary expenditures without providing written notice and an accounting of the extraordinary expenditures to the other party.

EXCEPTIONS:
Paragraphs (3) and (4) do not apply to payment by either party of:
(a) Attorney fees in this action;
(b) Real estate and income taxes;
(c) Mental health therapy expenses for either party or a minor child of the parties; or
(d) Expenses necessary to provide for the safety and welfare of a party or a minor child of the parties.

EFFECTIVE DATE:
The above provisions are in effect immediately upon service of the *Petition* and *Summons* on the respondent. They remain in effect until a final judgment is issued, until the petition is dismissed, or until further order of the court.

RIGHT TO REQUEST A HEARING

Either Petitioner or Respondent may request a hearing to modify or terminate one or more terms of this restraining order, by filing with the court the *Request for Hearing re: Statutory Restraining Order* form specified in Form 8.080.3 in the UTCR Appendix of Forms.

Information about the Confidential Information Form (CIF)

What is a CIF?
Most court files may be viewed by the public. Uniform Trial Court Rule (UTCR) 2.130 requires certain confidential personal information to be protected from public disclosure. That is done by providing the information in a separate form. After you file your papers, the court keeps the form separate from the part of the court file that may be viewed by the public. The form is UTCR Form 2.130.1, known as the Confidential Information Form, or CIF.

What information does a CIF make confidential?
The information protected by the CIF is social security numbers, birth dates, driver license numbers, and former legal names. Also protected are the name, address, and telephone number of a party's employer.

The CIF should only be used to protect the information described above. There may be other information in your court papers that you do not want the public to be able to see, such as bank account or credit card numbers. The separate process for protecting that information is described in UTCR 2.100, which can be read at:

http://courts.oregon.gov/OJD/programs/utcr/utcrrules.page?.

How do I know when I need to put information in the CIF?
When a document filed with the court requires you to include information protected by a CIF, that information must **only** be provided to the court in a CIF and must not be listed in any other document to be filed. Where you would otherwise provide the information in the document to be filed you must make a note that the information has been provided in the CIF. For example, if a document requires a party's full social security number to be listed, you must not list the social security number, but must instead make a note on the document that the information has been filed under UTCR 2.130. **The online court forms already have that note on the form.**

Do I need to file more than one CIF?
In most cases, yes. You must fill out a CIF for yourself, and if the documents you are filing with the court require confidential personal information about the other party, you must also fill out a separate CIF with the other party's information. If your case involves children, you should include their information in *your* CIF. You do not need a separate CIF for your children.

If there is CIF information you do not know when you file your papers, or if the information changes during your case, you must file an amended CIF that provides the new or updated information.

The CIF rule requires you to redact – black out or erase – confidential personal information from any attachments to documents you file with the court and to make a note on the attachment that the information has been provided in the CIF. The only exception is when you are required to attach a court-certified document. Documents that are required to be court certified should not be altered in any way.

Does the other party get copies of a CIF I file?
You are not required to serve the CIFs on the other party, though you may share a CIF with the other party if you chose to do so. You *are* required to serve the other party with UTCR Form 2.130.2, which is a notice that a CIF has been filed. You must also file a certificate with the court showing that you served the other party with the notice that a CIF was filed.

There are steps the other party and other people can go through to ask the court to allow them access to a CIF that you have filed. UTCR 2.130 explains that process in detail, and also describes the circumstances under which the court must deny a request by someone else to view a CIF you have filed.

The CIF rule (UTCR 2.130) can be read at:
http://courts.oregon.gov/OJD/OSCA/cpsd/courtimprovement/familylaw/familylawforms.page?
and you can find additional information about the rule at:
http://courts.oregon.gov/OJD/OSCA/cpsd/courtimprovement/familylaw/familylawforms.page?

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of:	)	Case No.:_____
_____	)	
☐Petitioner ☐Co-Petitioner, and	)	**FAMILY LAW CONFIDENTIAL INFORMATION FORM (CIF)**
	)	☐ **Amended**
_____	)	
☐Respondent ☐ Co-Petitioner.	)	**This document is not accessible to the public or other parties. Exceptions may apply. See UTCR 2.130.**
_____	)	
☐ Child At Least 18 But Under 21	)	

<u>ATTENTION COURT STAFF:</u> THIS IS A RESTRICTED ACCESS DOCUMENT.

The information below is about: ☐ Petitioner ☐ Respondent ☐ Co-Petitioner: _____

☐ Child At Least 18 But Under 21:_____

☐ Other:_____

Name (Last, First, Middle): _____

The names of the parties and the children, as well as the children's ages, are NOT confidential.

Former Legal Name (s) (if applicable):
Date of Birth:
Social Security Number:
Driver License (Number and State):
Name, Address, and Telephone Number of Employer:

Children's Names (Last, First, Middle)	Date of Birth	Social Security No.

Please attach an additional sheet if there are more than five children involved in the proceeding.

I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand they are made for use as evidence in court and are subject to penalty for perjury.

Date:_____ **Signature:**_____
Type or Print Name:_____

COMPLETED AND SUBMITTED BY:

☐ **Petitioner** ☐ **Respondent** ☐ **Co-Petitioner:**_____

☐ **Child who is at least 18 and under 21:**_____

☐ **Other:**_____

NOTE TO COURT STAFF: Unless ordered or authorized under UTCR 2.130, this Confidential Information Form is <u>not available</u> to the <u>opposing party or his/her attorney</u>, or to the <u>public</u>; except for the state.

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of:	)	Case No.:_____
_____	)	
☐Petitioner ☐Co-Petitioner, and	)	**FAMILY LAW CONFIDENTIAL INFORMATION FORM (CIF)**
	)	☐ **Amended**
_____	)	
☐Respondent ☐ Co-Petitioner.	)	**This document is not accessible to the public or other parties. Exceptions may apply. See UTCR 2.130.**
_____	)	
☐ Child At Least 18 But Under 21	)	

<u>ATTENTION COURT STAFF:</u> THIS IS A RESTRICTED ACCESS DOCUMENT.

The information below is about: ☐ Petitioner ☐ Respondent ☐ Co-Petitioner: _____

☐ Child At Least 18 But Under 21:_____

☐ Other:_____

Name (Last, First, Middle): _____

The names of the parties and the children, as well as the children's ages, are NOT confidential.

Former Legal Name (s) (if applicable):
Date of Birth:
Social Security Number:
Driver License (Number and State):
Name, Address, and Telephone Number of Employer:

Children's Names (Last, First, Middle)	Date of Birth	Social Security No.

Please attach an additional sheet if there are more than five children involved in the proceeding.

I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand they are made for use as evidence in court and are subject to penalty for perjury.

Date:_____ **Signature:**_____
Type or Print Name:_____

COMPLETED AND SUBMITTED BY:

☐ **Petitioner** ☐ **Respondent** ☐ **Co-Petitioner:**_____

☐ **Child who is at least 18 and under 21:**_____

☐ **Other:**_____

NOTE TO COURT STAFF: Unless ordered or authorized under UTCR 2.130, this Confidential Information Form is <u>not available</u> to the <u>opposing party or his/her attorney</u>, or to the <u>public</u>; except for the state.

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of:	)	Case No.:_____
_____	)	
☐Petitioner ☐Co-Petitioner,	)	**NOTICE OF FILING OF**
and	)	☐ **CONFIDENTIAL INFORMATION FORM (CIF)**
	)	☐ **Amended CIF**
_____	)	
☐Respondent ☐ Co-Petitioner.	)	
	)	
	)	
_____	)	
☐ Child At Least 18 But Under 21	)	

NOTICE: Confidential Information Form Has Been Filed

- Uniform Trial Court Rule (UTCR) 2.130 requires that parties to domestic relations cases place certain information about themselves and other parties in a CIF when such information is required in a document filed with the court.
- The CIF is not available for public inspection except as authorized by law.
- Parties are allowed to see a CIF that contains information about them.
- A party who wants to see a CIF that contains information about another party must ask for permission from the court or the other party by following the procedures set out in UTCR 2.130.

I am the (check one box):

☐ Petitioner ☐ Respondent ☐ Co-Petitioner:_____

☐ Child At Least 18 But Under 21:_____

☐ Other:_____

I filed Confidential Information Forms with the court about the following parties to this case:
(complete a section for each party for whom you have filled out a CIF)

1) Name (Last, First, Middle):_____
☐ Petitioner ☐ Respondent ☐ Co-Petitioner ☐ Adult Child ☐ Other:_____

Confidential Personal Information contained in CIF (check all that apply):

☐party's social security number, ☐party's date of birth, ☐children's social security number, ☐children's date(s) of birth, ☐employer's name, address, and telephone number, ☐driver license number, ☐former legal name(s).

2) Name (Last, First, Middle):_____
☐ Petitioner ☐ Respondent ☐ Co-Petitioner ☐ Adult Child ☐ Other:_____

Confidential Personal Information contained in CIF (check all that apply):

☐party's social security number, ☐party's date of birth, ☐children's social security number, ☐children's date(s) of birth, ☐employer's name, address, and telephone number, ☐driver license number, ☐former legal name(s).

3) Name (Last, First, Middle):_____
☐ Petitioner ☐ Respondent ☐ Co-Petitioner ☐ Adult Child ☐ Other:_____

Confidential Personal Information contained in CIF (check all that apply):

☐party's social security number, ☐party's date of birth, ☐children's social security number, ☐children's date(s) of birth, ☐employer's name, address, and telephone number, ☐driver license number, ☐former legal name(s).

4) Name (Last, First, Middle):_____
☐ Petitioner ☐ Respondent ☐ Co-Petitioner ☐ Adult Child ☐ Other:_____

Confidential Personal Information contained in CIF (check all that apply):

☐party's social security number, ☐party's date of birth, ☐children's social security number, ☐children's date(s) of birth, ☐employer's name, address, and telephone number, ☐driver license number, ☐former legal name(s).

Dated this_____day of_____, 20____.

_____

Signature Print Name

_____

Contact Address City, State, Zip Contact Telephone

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of:	)	Case No. _____
	)	
_____,	)	DECLARATION OF SERVICE
Petitioner,	)	
and	)	☐ Personal Service (ORCP 7D(2)(a))
_____,	)	☐ Substitute Service (ORCP 7D(2)(b))
Respondent.	)	☐ Office Service (ORCP 7D(2)(c))
	)	☐ Service by Mail, Return Receipt Requested
	)	(ORCP 7D(2)(d))

I,_____, declare I am a resident of the County of_____, State of_____. I am a competent person 18 years of age or older and not a party to or attorney in this proceeding. I certify that the person, firm, or corporation served is the identical one named in this action.

(Check one of the following):

1.☐ **Personal Service.** On the _____day of _____, 20____, at _____ a.m./p.m., I served true copies of the original **Petition and Summons** (with attached **Notice of Statutory Restraining Order Preventing Dissipation of Assets in Domestic Relations Actions, Notice of CIF Filing,** notices on mediation and other information provided by the court clerk) by delivering them to ☐ Petitioner ☐ Respondent _____(name) in person at the following address _____ _____within the County of _____, State of _____.

2. ☐ **Substitute Service.** On the_____day of_____, 20____, at_____a.m./p.m., I served true copies of the original Petition and Summons (with attached **Notice of Statutory Restraining Order Preventing Dissipation of Assets in Domestic Relations Actions, Notice of CIF Filing,** notices on mediation and other information provided by the court clerk) by delivering them to_____(name), who is a person age 14 or older and a member of the household of the party to be served, at the following address_____within the County of_____, State of_____.

(Complete the section below only if the undersigned performed the follow up mailing required by ORCP 7D(2)(b). If a party or other person other than the undersigned did the follow up mailing, s/he must use a separate Declaration/Certificate of Mailing.)

☐ On the_____day of_____, 20_____, I personally deposited a true copy of the Petition and Summons (with attached **Notice of Statutory Restraining Order Preventing Dissipation of Assets in Domestic Relations Actions, Notice of CIF Filing,** notices on mediation and other information provided by the court clerk) with the United States Postal Service, via first class mail, in a sealed envelope, postage prepaid, addressed to the party to be served: ☐ Petitioner ☐ Respondent _____ (name), at the party's home address listed above, together with a statement of the date, time, and place that the documents were hand-delivered to the party's dwelling (residence).

3. ☐ **Office Service.** On the _____day of_____, 20____, at_____ a.m./p.m., I served true copies of the original Petition and Summons (with attached **Notice of Statutory Restraining Order Preventing Dissipation of Assets in Domestic Relations Actions, Notice of CIF Filing,** notices on mediation and other information provided by the court clerk) by delivering them, in person, to the office of the party to be served, located at: _____(address), during normal working hours for that office, where I left the documents with_____ (name), who is a person apparently in charge and who has a business duty to provide the documents to the party to be served.

(Complete the section below only if the undersigned performed the follow-up mailing required by ORCP 7D(2)(c). If a party or other person other than the undersigned did the follow up mailing, s/he must use a separate Declaration/Certificate of Mailing.)

☐ On the _____day of_____, 20_____, I personally deposited a true copy of the Petition and Summons (with attached **Notice of Statutory Restraining Order Preventing Dissipation of Assets in Domestic Relations Actions, Notice of CIF Filing,** notices on mediation and other information provided by the court clerk) with the United States Postal Service, via first class mail, in a sealed envelope, postage prepaid, addressed to the party to be served: ☐ Petitioner ☐ Respondent _____ (name), at the party's: ☐ home address located at: _____(address), OR ☐ business address, listed above, together with a statement of the date, time and place that the documents were hand-delivered to the party's office.

4. ☐ **Service by Mail, Return Receipt Requested.** On the _____ day of_____, 20_____, I personally deposited **two true copies** of the Petition and Summons (with attached **Notice of Statutory Restraining Order Preventing Dissipation of Assets in Domestic Relations Actions**, **Notice of CIF Filing**, notices on mediation and other information provided by the court clerk) with the United States Postal Service, one via first class mail, and the other by certified or registered, return receipt requested, or by express mail, with postage on both copies fully paid, addressed to the party to be served: ☐ Petitioner or ☐ Respondent _____(name), at the party's: ☐ home address located at: _____(address). *(NOTE: If mailed return receipt requested, the return receipt should be attached to this Declaration of Service.)*

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this form.

I hereby declare that the above statement is true to the best of my knowledge and belief, and that I understand it is made for use as evidence in court and is subject to penalty for perjury.

Dated this _____ day of _____, 20 _____.

_____ _____

Signature of Server Print Name

_____

Address or Contact Address City, State, Zip Telephone or Contact Telephone

IN THE CIRCUIT COURT OF THE STATE OF OREGON

FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of:	)	
	)	
_____,	)	Case No. _____
Petitioner,	)	
and	)	ACCEPTANCE OF SERVICE
	)	
_____,	)	
Respondent.	)	

STATE OF _____)
) ss.
County of _____)

I, _____, being first duly sworn, say: I am the Respondent in this matter and on _____ I received a true copy of the Petition, Summons (with attached notices of statutory restraining order preventing dissipation of assets, continuation of health coverage, Notice of CIF Filing, mediation and other information provided by the court clerk: _____) in the County of _____, State of _____.

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this form.

_____ _____
Signature of Respondent Print Name

_____
Address or Contact Address City, State, Zip Telephone or Contact Telephone

SIGNED AND SWORN to before me this _____ day of _____, 20_____, by _____.

_____
Notary Public for _____/Court Clerk
My Commission Expires: _____

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of: ☐ the Marriage of: _____ Petitioner, and _____ Respondent.	Case No. _____ MOTION FOR ORDER ALLOWING JUDGMENT ON AFFIDAVIT IN LIEU OF HEARING

Motion

Based on ORS 107.095(4) and

☐ the co-petition of the parties (or)
☐ the Order of Default and Entry of Judgment by Default on record (or)
☐ the appearance of Respondent and waiver of the right to further appearance (or)
☐ the stipulation of the parties to the entry of a general judgment,

☐ Petitioner ☐ Respondent requests that this Court grant an Order allowing entry of judgment based on the attached Affidavit in lieu of a hearing.

Statement of Points and Authorities

In a suit for dissolution of marriage where the parties are co-petitioners, or respondent is found by the Court to be in default, or the respondent appeared but waived further appearance, or the parties stipulate to the entry of a decree, ORS 107.095(4) authorizes the Court to enter a judgment of dissolution upon affidavit without a hearing.

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this form.

Date:_____ ☐ Petitioner's ☐ Respondent's Signature:_____

Submitted by:

_____

☐ Petitioner ☐ Respondent (Print Name) Address or Contact Address

_____

City, State, Zip Telephone or Contact Telephone

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of: _____ Petitioner, and _____ Respondent.	Case No. _____ ORDER ALLOWING JUDGMENT ON AFFIDAVIT IN LIEU OF HEARING

Petitioner's Motion for Order Allowing Judgment on Affidavit in Lieu of Hearing is:

☐ Allowed.

☐ Denied_____.

DATED this _____ day of _____, 20_____.

_____
Circuit Court Judge

_____
Print Name

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of:	)	
	)	
_____,	)	Case No. _____
Petitioner,	)	
and	)	PETITIONER'S AFFIDAVIT SUPPORTING
	)	JUDGMENT OF DISSOLUTION
_____,	)	
Respondent.	)	

STATE OF OREGON	)	
	)	ss.
County of _____	)	

I, _____, being first duly sworn, say: I am the petitioner in this proceeding. The parties were married/registered on *(date)*: _____, in the County of _____, State of _____. Irreconcilable differences between the spouses/partners has caused the irremediable breakdown of the marriage/domestic partnership. ☐ Petitioner ☐ Respondent was an Oregon resident continuously for at least six months immediately prior to commencement of this suit. ☐ No domestic relations suits involving this marriage/partnership of Petitioner and Respondent are pending in any other court.

☐ There are no unemancipated children under the age of 18 to this marriage/partnership, OR no child of this marriage/partnership is age 18 to 21 and a "child attending school" as defined in ORS 107.108.

☐ Neither party is now pregnant.

☐ Respondent has not appeared in this matter and an Order of Default has been entered.

☐ Respondent filed a response and later ☐ signed and filed a Waiver of Further Appearance and Consent to Entry of Judgment, (or) ☐ has waived further hearing by stipulating to the terms of the Judgment.

This case is now ready for a hearing on the merits. I make this affidavit in support of a Judgment of Dissolution of Marriage/Domestic Partnership without a hearing. The allegations in my Petition are true and it is just and reasonable the relief requested in the proposed judgment be granted.

☐ The request for spousal support is supported by the following facts:

_____

_____

_____

_____

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself, and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this form.

Dated: _____, 20_____.

_____

Petitioner's Signature Print Name

_____

Address or Contact Address City, State, Zip Telephone or Contact Telephone

SIGNED AND SWORN to before me this _____ day of _____, 20_____,

by _____.

_____

Notary Public for _____/Court Clerk
My Commission Expires: _____

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of: _____ Petitioner, and _____ Respondent.	Case No. _____ PETITIONER'S EX PARTE MOTION FOR DEFAULT ORDER AND ENTRY OF JUDGMENT BY DEFAULT (ORCP 69)

Motion

Based on the Declaration below, Petitioner asks this court to grant an Order entering the default of the Respondent under ORCP 69 C and allowing entry of the accompanying General Judgment of Dissolution of ☐ Marriage ☐ Registered Domestic Partnership under ORCP 69 D.

Statement of Points and Authorities

ORCP 69C. A party seeking default must file a motion for order of default and a supporting declaration providing the court with required factual information establishing that entry of such order is proper.

ORCP 69D. A party seeking a judgment by default must file a motion and supporting declaration.

Declaration

I, _____, am the Petitioner in this proceeding.

1. The Respondent was served with true copies of the Summons and Petition for Summary Dissolution of Marriage on the _____ day of _____, 20_____, in _____ County, State of _____. The manner of service on the Respondent is set out in the Declaration of Service filed in this case. Respondent has failed to appear by filing a motion or answer or to otherwise defend within the time prescribed by law.

2. *Check one of the following:*
   a. ☐ The Respondent **is not** now, and was not at the time of the service of the Summons and Petition, in the active military service of the United States.
   b. ☐ The Respondent **is** now, or was at the time of the service of the Summons and Petition, in the active military service of the United States.
      ☐ (*Check if applicable*) The Respondent has waived his or her rights under the Service-members' Civil Relief Act, as shown by the attached affidavit, labeled as Exhibit _____.
   c. ☐ After diligent efforts, I am unable to determine whether or not the Respondent is now, or was at the time of the service of the Summons and Petition, in the active military service of the United States.
      ☐ (*Check if applicable*) I have requested, but have not yet received, a determination from the Department of Defense regarding Respondent's military status.

3. REQUIRED: The following facts support my declaration regarding Respondent's military status (*provide specific information as to how you know that the respondent is not in the military service*):

_____

_____

_____

☐ See the attached determination of Respondent's military status provided by the Department of Defense and labeled as Exhibit _____.

4. To the best of my knowledge and belief, Respondent is not now and was not at the time of the service of the Summons and Petition a minor, incapacitated, a financially incapable person, a protected person, or a respondent in a fiduciary protective proceeding, as defined by Oregon law.

5. REQUIRED *(choose one of the following options)*:

☐ I have not received written notice of Respondent's intent to appear.

☐ I have received written notice of Respondent's intent to appear. I therefore filed and served Respondent with written notice of my intent to apply for an order default on_____ *(date)* which is a date at least ten days before I filed this motion.

6. I request entry of an order of default and that my judgment by default be signed.

7. Costs are allowable to either me or the state under ORS 107.490(4).

8. The relief I am requesting is dissolution of my marriage or Registered Domestic Partnership and other relief, including any amounts due, as set out in the accompanying General Judgment of Dissolution of Marriage or Registered Domestic Partnership. The General Judgment conforms to the relief requested in the Petition I filed in this matter.

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this document.

Submitted by:

_____

Petitioner's Name (Printed)

_____

Address or Contact Address City, State, Zip Telephone or Contact Telephone

I HEREBY DECLARE THAT THE ABOVE STATEMENT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND IT IS MADE FOR USE AS EVIDENCE IN COURT AND IS SUBJECT TO PENALTY FOR PERJURY.

DATE: _____ _____

Petitioner (signature)

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of: _____ Petitioner, and _____ Respondent.	Case No. _____ ORDER OF DEFAULT

Petitioner's Motion for Order of Default and Entry of Judgment by Default is:

☐ Granted.

☐ Denied_____.

DATED this _____ day of _____, 20_____.

_____
Circuit Court Judge

_____
Print Name

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF LANE

In the Matter of ☐ the Marriage of:

_____, Petitioner,	)	Case No. _____
and	)	☐ GENERAL JUDGMENT OF SUMMARY DISSOLUTION OF ☐ MARRIAGE ☐ DOMESTIC PARTNERSHIP; and MONEY AWARD
_____, Respondent.	)	☐ STIPULATED GENERAL JUDGMENT OF SUMMARY DISSOLUTION OF ☐ MARRIAGE ☐ DOMESTIC PARTNERSHIP; and MONEY AWARD

This matter came before the Court:

☐ On the motion and affidavit of Petitioner, the default of Respondent having been found.
☐ On the motion and affidavit of Petitioner, Respondent having filed a Waiver of Further Appearance.
☐ On the stipulations of the parties, as shown by the signatures below.
☐ At a hearing held _____, at which the following persons were present:
(Date)

☐ Petitioner ☐ Petitioner's attorney_____
☐ Respondent ☐ Respondent's attorney_____

Findings. The Court considered the: ☐ Verified Petition ☐ Affidavit ☐ Stipulations ☐ Evidence presented and found that:

A. Irreconcilable differences have caused the irremediable breakdown of this marriage/registered domestic partnership.
B. Spouses Only: ☐ Petitioner ☐ Respondent has/have been a resident of and domiciled in the state of Oregon for the six month period immediately prior to filing.
Domestic Partnership Only: ☐ One or both of the parties to this case currently live in the county where this petition has been filed, or ☐ neither party currently resides in Oregon but the petition has been filed in the county where ☐ Petitioner or ☐ Respondent last resided.
C. There are no unemancipated children under the age of 18 to this marriage, AND no child of this marriage is age 18 to 21 and a "child attending school" as defined in ORS 107.108.
D. The parties have not been married or registered domestic partners for more than 10 years.
E. Neither party is now pregnant.
F. Neither party has any interest in real property.
G. Petitioner has given up all rights s/he may have to spousal support and waives any right to temporary orders as part of this dissolution proceeding, except those under ORS 107.700 to 107.730 or ORS 124.005 to 124.040.

NOW, THEREFORE, IT IS HEREBY ORDERED:

The terms of this judgment are effective immediately. The marital status of the parties shall terminate on the date this judgment is signed by the judge.

1. Spousal Support and Life Insurance.
Neither party shall pay spousal support, spousal life insurance or spousal medical coverage.

2. Personal Property (combined net value of $30,000 or less, including motor vehicles and retirement accounts).

☐ The Petitioner and Respondent, having divided all personal effects, household goods and other personal property they own separately or together, each shall be awarded those items now in their possession.

☐ The Petitioner is awarded the following personal property:

_____

_____

_____

☐ Additional page attached; see section labeled "2. Petitioner-Personal Property continued."

☐ The Petitioner should be awarded his/her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and /or stock option plan, free of any interest of the Respondent.

☐ The Respondent is awarded the following personal property: _____

_____

_____

_____

☐ Additional page attached; see section labeled "2. Respondent-Personal Property continued."

☐ The Respondent should be awarded his or her retirement benefits, pension plan, profit-sharing plan, deferred-compensation plan, and /or stock option plan, free of any interest in the Petitioner.

3. Distribution of Debts. (under $15,000)

☐ There are no outstanding debts of this marriage/domestic partnership.

☐ Each of the parties is ordered to pay debts as follows:

Name of Creditor (who money is owed to)	What debt is for	Amount	Who shall pay (Petitioner or Respondent)

☐ Additional page attached, labeled "3. Debts continued."

Each party is responsible for the payment of all debts incurred by the parties individually since the date of the separation, all debts which are distributed to that party by the court, and all debts which are secured by property distributed to that party. If any creditor requires a party to pay all or a portion of a debt for which the other party is responsible by order of the court in this action, and he or she does so, the party responsible for that debt shall reimburse the paying party for any monies he/she paid to the creditor after the date this judgment was entered.

The date of separation (when the parties began living apart) was: _____.

4. Transfer of Property and Debts. Within thirty (30) days of the date of this judgment, each party shall execute, acknowledge and deliver whatever documents are necessary to accomplish the distribution of debts and property ordered by the court. The judgment shall operate to convey title to the party awarded the property if the other party fails to comply with this requirement.

5. Former Name. ☐ Petitioner's ☐ Respondent's former name of _____ is restored.

6. Court Costs and Fees.

A. Deferred Costs and Fees.

☐ Each party shall be responsible for paying his or her own deferred court costs and service fees for this case.

☐ Any court costs and service fees (if service was completed by the Sheriff) that were deferred by the court shall be paid by: ☐ Petitioner ☐ Respondent ☐ Both parties equally ☐ Other: _____

B. Costs and Fees Paid by the Parties.

☐ Each party shall be responsible for paying his or her own court costs and service fees for this case.

☐ To be paid by both parties equally

☐ Petitioner ☐ Respondent shall reimburse the other party for his or her court costs and service fees for this case.

☐ Other: _____.

Judgment is entered according to the cost and fee allocation listed above.

7. Information Required by ORS 107.085.

☐ Based on a finding that the health, safety, or liberty of ☐ Petitioner ☐ Respondent would unreasonably be put at risk by disclosure of the following information, ☐ Respondent ☐ Petitioner has been allowed not to disclose this information.

☐ Otherwise:

	Petitioner	Respondent
Full Name		
Former Legal Name(s)	Do not list. Provide by UTCR 2.130 CIF.	Do not list. Provide by UTCR 2.130 CIF.
Age		
Address or Contact Address		

	Petitioner	Respondent
Social Security Number	Do not list. Provide by UTCR 2.130 CIF.	Do not list. Provide by UTCR 2.130 CIF.
Drivers License Number	Do not list. Provide by UTCR 2.130 CIF.	Do not list. Provide by UTCR 2.130 CIF.

Date of marriage/registered domestic partnership: _____
Place of marriage/registered domestic partnership:_____

MONEY AWARD. Child Support or Spousal Support is not included.

Additional information required by ORS 18.042	**PETITIONER**	**RESPONDENT**
Full Name		
Address or Contact Address		
Attorney's Name, Telephone Number and Address (if applicable)		
Year of Birth		
Last Four Digits of Driver's License Number and State of Issuance		
The following information is to be provided by any party entitled to receive a money award (a "judgment creditor") as listed in this Judgment.		
Others Entitled to Portions of Judgment Payable to PETITIONER	The following person(s) or public bod(ies) are known by Petitioner to be entitled to a portion of a payment made on the judgment (other than Petitioner's attorney): ☐ None or ☐ _____ _____ _____ _____	
Others Entitled to Portions of Judgment Payable to RESPONDENT	The following person(s) or public bod(ies) are known by Respondent to be entitled to a portion of a payment made on the judgment (other than the Respondent's attorney): ☐ None or ☐ _____ _____ _____ _____	

Type of Judgment		Amount of Judgment
Property Division (if applicable)	WHO PAYS ☐ Petitioner ☐ Respondent WHO RECEIVES ☐ Petitioner ☐ Respondent	$_____ per month, starting on the ☐ first day or ☐ Other:_____ of the month following the date of the judgment until the total amount of $_____ is paid in full; **or** A lump sum payment of $_____ to be paid by: _____ (date).
Prejudgment Interest (Note: ORS 21.607(1) disallows interest on fees that have been deferred.)	WHO PAYS ☐ Petitioner ☐ Respondent WHO RECEIVES ☐ Petitioner ☐ Respondent	
Postjudgment Interest (Note: ORS 21.607(1) disallows interest on fees that have been deferred.)	WHO PAYS ☐ Petitioner ☐ Respondent WHO RECEIVES ☐ Petitioner ☐ Respondent	Nine percent (_9_%) per annum simple interest on the unpaid balance of the total judgment amount(s) of $ _____. Interest accrues from the date the judgment is entered and continues until fully paid.
Accrued Arrears (if any, on judgments to be paid on a periodic basis)	WHO PAYS ☐ Petitioner ☐ Respondent WHO RECEIVES ☐ Petitioner ☐ Respondent	$_____ per month, starting on the ☐ first day or ☐ Other: _____ of the month following the date of the judgment until the total amount of $_____ is paid in full; **or** A lump sum payment of $_____ to be paid by:_____ (date).
Costs and Service Expenses (e.g., filing fees, hearing fees, trial fees, process fees)	WHO PAYS ☐ Petitioner ☐ Respondent WHO RECEIVES ☐ Petitioner ☐ Respondent	$_____

///
///
///

Attorneys Fees (if any)	WHO PAYS ☐ Petitioner ☐ Respondent	$_____
	WHO RECEIVES ☐ Petitioner ☐ Respondent	

DATED this _____ day of _____, 20_____.

_____
Circuit Court Judge

_____
Print Name

☐ **Both parties have agreed (stipulated) to the terms of this judgment:**

_____
Petitioner (signature)

State of _____)
County of _____)

This instrument was acknowledged before me on_____, 20____, (date)_

by _____ (name of person(s)).

_____
Notary Public for _____/Court Clerk
My Commission Expires:_____

_____
Respondent (signature)

State of _____)
County of _____)

This instrument was acknowledged before me on_____, 20____, (date)_

by _____ (name of person(s)).

_____
Notary Public for _____/Court Clerk
My Commission Expires:_____

Certificate of Document Preparation. You are required to truthfully complete this certificate regarding the document you are filing with the court. Check all boxes and complete all blanks that apply:

☐ I selected this document for myself and I completed it without paid assistance.

☐ I paid or will pay money to _____ for assistance in preparing this form.

Submitted by:

_____

☐ Petitioner ☐ Respondent, Signature Print Name

_____

Address or Contact Address City, State, Zip Telephone or Contact Telephone

I certify that this is a true copy:

_____

☐ Petitioner ☐ Respondent, Signature

Oregon Health Authority
PUBLIC HEALTH DIVISION
Center for Health Statistics

RECORD OF DISSOLUTION OF MARRIAGE, ANNULMENT OR REGISTERED DOMESTIC PARTNERSHIP

136-

State file number:

The petitioner or legal representative of the petitioner is responsible for completing the personal information on this form and shall present this form to the clerk of the court with the petition. In all cases the completed record shall be a prerequisite to the granting of the final judgment.

Case number:_____

Judgment type: ☐ Dissolution of marriage ☐ Annulment ☐ Dissolution of registered domestic partnership(RDP)

Husband / Partner A

1. Husband/Partner A – Legal name: *(first, middle, last, suffix)*
2. Last name at birth: *(not required for RDP)*
3. Residence or legal address: *(street and number)* *(city or town)* *(county)* *(state)*
4. Other legal last names used:
5. Date of birth: *(mm/dd/yyyy)*
6. Birthplace: *(state, territory or foreign country)*

Wife / Partner B

7. Wife/Partner B – Legal name: *(first, middle, last, suffix)*
8. Last name at birth: *(not required for RDP)*
9. Residence or legal address: *(street and number)* *(city or town)* *(county)* *(state)*
10. Other legal last names used:
11. Date of birth: *(mm/dd/yyyy)*
12. Birthplace: *(state, territory or foreign country)*

Marriage / Declaration

13. Date of marriage / filing of RDP declaration: *(mm/dd/yyyy)*
14. Date couple last resided in same household: *(mm/dd/yyyy)*

15a. Place of marriage/RDP: *(city, town or location)*
15b. County:
15c. State or foreign country:

16. Number of children under 18 in this household as of the date in item 14:
Number:_____ ☐ None

17. Petitioner:
☐ Husband/Partner A ☐ Wife/Partner B ☐ Both

Attorney

18a. Name of petitioner's attorney: *(print)*
18b. Address: *(street and number or rural route number, city or town, state, ZIP code)*

19a. Name of respondent's attorney: *(print)*
19b. Address: *(street and number or rural route number, city or town, state, ZIP code)*

Judgment

20. Marriage/RDP declaration of the above named persons was dissolved on: *(mm/dd/yyyy)*
21. Date judgment becomes effective: *(mm/dd/yyyy)*
22. Number of children under 18 whose physical custody was awarded to:
____ Husband/Partner A ____ Wife/Partner B ____ Joint (shared custody) ____ Other *(specify)*_____ ☐ No children
23. County of decree:
24. Title of court:
Circuit
25. Signature of court official:
➡
26. Title of court official:
27. Date signed: *(mm/dd/yyyy)*

Information below will not appear on the certified copies of the record.

28. Husband's Social Security number: *(not required for RDP)*
29. Wife's Social Security number: *(not required for RDP)*

	30. Number of this marriage/RDP – first, second, etc.:		31. If previously married or in a RDP date last marriage/RDP ended:		32. Hispanic origin: Cuban, Mexican, Puerto Rican	33. Race(s): Black, White, etc.	34. Education – Specify only highest grade completed:	
	Marriage	RDP	By death, divorce, dissolution or annulment *(specify below)*	Date: *(mm/dd/yyyy)*	List all that apply *(specify below)*	List all that apply *(specify below)*	Elementary/Secondary: *(grades 0-12)*	College: *(1-4 or 5+)*
Husband / Partner A	30a.	30b.	31a.	31b.	32a.	33a.	34a.	34b.
Wife / Partner B	30c.	30d.	31c.	31d.	32b.	33b.	34c.	34d.