



Criminal Court Annex
4000 Aumsville Hwy.
Salem, OR 97307

**CIRCUIT COURT
THIRD JUDICIAL
DISTRICT**

Marion County Courthouse
100 High Street, NE
PO Box 12869
Salem, OR 97309-0869
Fax: 373-4360

Juvenile Court
3030 Center St. NE
Salem, OR 97301

ANNOUNCEMENT

eCourt IS COMING TO MARION COUNTY

What is happening?

The Oregon eCourt system (aka “Odyssey”) will be implemented in the Marion County Circuit Court on **Monday, December 8, 2014 (our “Go Live” date)**. eCourt is currently live in 11 Oregon Circuit Courts, including Multnomah. eCourt will completely replace OJIN in Marion County as of December 8, 2014. If you use OJIN, you will have to learn the Odyssey system.

What to expect?

We have worked for months to prepare our court for eCourt, to ensure that our OJIN data will properly migrate to the eCourt system, and to confirm that the way we process cases will work in the eCourt system. We are confident that our preparations will make implementation of eCourt in Marion County successful and relatively smooth.

However, it is important for you to know that court staff and judges will be participating in intensive training for the eCourt system throughout the month of November and into December prior to our “Go Live” date. Each court employee will receive about 40 hours of training which will reduce our working staff by as much as 50% at times (half of our staff will be covering the work while the other half is in training). We will continue to perform essential court functions, but dockets will be light, non-mandated functions may be reduced and we may temporarily reduce our operating hours during November and December. You will receive advance notice of any change to our hours.

During the week prior to December 8, 2014, all OJIN-related operations will end as the final conversion to the eCourt system occurs. Court staff, judges and the Oregon Judicial Department’s eCourt team will make final adjustments during the weekend of December 6-7, 2014. On Monday morning, December 8, 2014, eCourt will be live in Marion County.

How can you prepare for eCourt?

1. Live Demonstrations - You are invited to attend live demonstrations of the eCourt system. We are offering ten live sessions at our downtown courthouse for attorneys, staff and all community partners. The sessions last **90 minutes** and will provide the following:

- Project Vision
- Statewide Roll Out Approach
- Local Court Implementation Information
 - Overview of what the court is currently doing and will be doing to implement Odyssey
 - How the implementation process will/may impact the court
- Accessing case information with the move to eCourt
- Changes due to eCourt Implementation
 - Remote Electronic Document Access
 - Displayed case information
 - Notices and addresses they will come from
 - New Supplemental Local Rule (24)
 - Case numbering format
 - Case Categories and impact on where Juvenile Cases reside
 - Accessing calendars
 - Court cases and general search information
- File and Serve
 - When it will be available
 - What training will be offered

The demonstrations will be held in Room 1331 on the first floor of the downtown courthouse on High Street. You do not have to register in advance. You may attend more than one session. We can accommodate up to 70 people per session. If the room is full, you may have to return for another session. The sessions are identical.

Here is the schedule for the live demonstrations.

<u>Date</u>	<u>Time</u>
Monday, September 15, 2014	Noon-1:30pm
Wednesday, September 24, 2014	Noon-1:30pm
Friday, October 10, 2014	Noon-1:30pm
Wednesday, October 15, 2014	Noon-1:30pm
Monday, October 20, 2014	9:00am-10:30am
Monday, October 20, 2014	Noon-1:30pm
Tuesday, October 21, 2014	9:00am-10:30am
Tuesday, October 21, 2014	Noon-1:30pm
Wednesday, October 22, 2014	9:00am-10:30am
Wednesday, October 22, 2014	Noon-1:30pm

Memorandum
August 1, 2014
Oregon eCourt Implementation and Live Demonstrations

- 2. Read and Distribute Information about eCourt** – Attached is a brief but comprehensive guide for eCourt. You will see there is valuable information such as links to on-line training for eCourt, how to set up your email to receive court notices and how to access court calendars. Please pass along these materials to anyone who may not have received them through this announcement.

Oregon eCourt promises to significantly improve our ability to serve the public. We look forward to providing better service to you. We ask for your patience during our training and implementation stage. Thank you.

Questions? Please contact Marion County Circuit Court eCourt analyst, Andrea Nofziger, at andrea.nofziger@ojd.state.or.us or (503)584-3912.