

CHIEF JUSTICE ORDER NO. 92-006

It is ordered that by March 1, 1992, each judicial district shall establish a court security committee for the purpose of developing, implementing, and maintaining a security plan for all court facilities within the judicial district.

It is recommended that the committee membership include a sheriff, a district attorney, a county council member or administrator, the trial court administrator or clerk, the president of the local bar association (or representative), and a judicial staff member.

Each committee shall submit a report of its activities to the Chief Justice by July 1 of each year. The initial report shall contain a written security plan for the judicial district and shall address at least the following:

1. Locking courtrooms and office doors.
2. Evacuation Procedures.
3. Installation of smoke detectors and fire alarms.
4. Availability and use of metal detectors.
5. Notification in Emergencies.
6. Training employees on security issues.
7. Installation of "panic" alarms.
8. Compilation of incident and police reports.

The security plan for each facility shall be subject to the approval of the presiding judge of the county in which the facility is located.

