

## ACMS Password Requirements

- Default Value: Must be between 8-64 characters
- Must contain 3 out of 4 combinations of: Upper case alpha, lower case alpha, numbers, special characters.
- The 12 most recent passwords cannot be used. We can only check if it is 50% different from the most recent password.
- Passwords expire after 90 days. The user will be sent an email to say their password has expired and will receive a link to renew their password. The link will only be valid for 24 hours.
- After 3 wrong password entries, the user is locked out. The account should unlock automatically after 60 minutes.
- The password will require a reset the first time a current user logs in.