



# Oregon Judicial Department Oregon eCourt

**Tax Court**

***Community Partner Update***



# Presentation Materials

- Go to the **Tax Court** Website for the written material from this presentation as well as additional information on Oregon eCourt implementation in **Tax Court**.
- <http://courts.oregon.gov/Tax/pages/index.aspx>



# Presentation Outline

- Vision
  - Background / History
- Statewide Roll Out Approach
- Tax Court Implementation Information
- Access to Case Information
- Changes You Need to Be Aware Of
- File and Serve General Information
- Oregon eCourt Case Information Demo
  - Accessing Dockets / Cases / Documents



# The Vision

*Oregon eCourt will give courts and judges the tools they need to provide just, prompt, and safe resolution of civil disputes; to improve public safety and the quality of life in our communities; and to improve the lives of children and families in crisis.*

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Better Access

Better Information

Better Outcomes

# Rollout By Quarter



Quarter	2012	2013	2014	2015	2016
1 <sup>st</sup>		Jackson (March) ✓	Benton Polk (January) ✓	Lane Lincoln (March) ✓	Washington Tax Court (March 7)
2 <sup>nd</sup>	Yamhill (June) ✓		Multnomah (May) ✓	Deschutes Klamath Lake (June) ✓	Baker Grant Harney Malheur Morrow Umatilla Union Wallowa  (June 6)
3 <sup>rd</sup>		Clatsop Columbia Tillamook (August) ✓		Hood River Coos Curry ✓ Wasco Gilliam Wheeler Sherman  (September)	
4 <sup>th</sup>	Crook Jefferson Linn ✓ (December)		Douglas Josephine Marion ✓ (December)	Clackamas (December 7) ✓	

# Implementation Process



## Process Begins 15 Months Out from Go Live:

- Court documents all current paper processes
- Core group of staff receive Odyssey Training
- Core group identifies and works with the Office of Education, Training, and Outreach (OETO) and Tyler Technologies staff to identify and document electronic workflows
- Core group reviews and tests numerous data conversions from OJIN to Odyssey test environment
- Court works with Tyler and OETO staff to identify local configuration of Odyssey in the areas of docketing & calendaring, local work processes & timing, local reporting, local data needs, and local partner integrations.

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# Implementation Process



## End User Training for Courts: *Tax Court Will Vary...*

- Begins around 3-4 weeks prior to Go-Live date with approximately 1/4 of staff in training at any given time until implementation on March 7th
  - Each staff person may receive up to 50 hours of training
- Court schedule during training – Will slow down especially when judges are in training
  - Judges training start approximately two (2) weeks prior to Go-Live

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# Implementation Process



## Go-Live:

- Manual processes begin the week prior to Go-Live
  - OJIN for Tax Court is no longer updated
- All data entry for the week prior occurs in Odyssey on the Monday of Go-Live
- Monday, *March 7th*– Go Live w/Odyssey
- Approximately two (2) weeks after Go-Live – OECI cases and access to documents will be available to OJCIN OnLine subscribers and at courthouse public terminals

# Access To Case Information



- **OJCIN OnLine**

- OJCIN OnLine subscribers have Internet access to case records
- Subscription gives access to the OJIN case management system and the new Oregon eCourt Case Information (OECI) System
- OJCIN OnLine is a paid subscription service unless you are a designated government user
- OECI ONLY: Case documents provided by the court (only)(non-confidential) are available to authorized users through a subscription service
- Documents filed through file & serve will **not** be viewable online through OECI

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# Access To Case Information



- **Courthouse Public Access Terminals:**
  - Free access to both OJIN and OECL systems
  - Public documents are viewable on non-confidential case types
- **Court Records / Information Counters:**
  - Physically go to the courthouse and request to see a pre-Odyssey case file

# All information submitted to the court is public record



- Documents submitted to the court will not be available to view via OECl
- Documents provided by the Court, will be available to view via OECl
- Unless a protective order applies to the document seeking to be shielded.
- If you need access to documents, you can request it through OJCIN OnLine Services
  - Call 1-800-858-9658 or email:  
[OJIN.Online@ojd.state.or.us](mailto:OJIN.Online@ojd.state.or.us)



# Requesting OJIN / OECI OnLine Access Through OJCIN

- If an attorney, agency or user, does not have an active OJIN / OECI subscription:
  - Request an account through the OJCIN Online home page by going to:  
<http://courts.oregon.gov/OJD/OnlineServices/OJIN/Pages/getstarted.aspx>
  - \$100.00 to sign up and \$35.00 per month



# Training

- Oregon eCourt Case Information (OECI) system is user-friendly and easy to navigate
- A Quick Reference Guide and Frequently Asked Questions are available on the OJCIN OnLine web site at the following link under support in the Quick Links Section on the top right of the page:

<http://courts.oregon.gov/OJD/OnlineServices/OJIN/Pages/index.aspx>

# Displayed Information on OECl



- Case Number
- Case Caption
- Case Type / File Date / Court Location
- Party and Attorney Information (**only year of birth will show- no month or day**)
- Charges (N/A for TAX Court)
- Disposition(s) (N/A for TAX Court)
- Events / Hearings and comments related to the event or hearing
- Financial Summary

# Notices

- Once a court is live with Oregon eCourt attorneys will receive electronic notification of hearings, trials, and judgment entry
  - This is through Odyssey and not a feature of OECl or File & Serve
- **For attorneys, the electronic notice will only be sent to the email address on file with the Oregon State Bar (OSB)**
  - Be sure it is up-to-date
- To change your email address you must submit the change to the OSB, not to the court
- Non attorneys will update their contact information with the courts as before Odyssey

# Addresses Notices Sent From



- [Court\\_Notification@ojd.stae.or.us](mailto:Court_Notification@ojd.stae.or.us)
- [Hearing\\_scheduled@ojd.state.or.us](mailto:Hearing_scheduled@ojd.state.or.us)
- [Hearing\\_rescheduled@ojd.state.or.us](mailto:Hearing_rescheduled@ojd.state.or.us)
- [Hearing\\_cancelled@ojd.state.or.us](mailto:Hearing_cancelled@ojd.state.or.us)
- [Judgment@ojd.state.or.us](mailto:Judgment@ojd.state.or.us)

# Rule Revisions



- Tax court will engage in a rule revision prior to go-live that will address the eCourt changes.
- These updates will be posted on the TAX Courts website.

# Case Categories

- Cases will fall into several case categories in OECl, including:
  - Residential Property
  - Personal Income
  - Commercial Property
  - Property Tax Exemption
  - Corporation Excise/Income
  - Farm Use Special Assessment
  - Forestland Special Assessment
  - Omitted Property/Clerical Error

# File and Serve – eFiling



- File and Serve is a product of the Odyssey system used for electronically filing documents
- Some case / document exceptions
  - ✓ Cannot accept requests for fee waivers / deferrals

# File and Serve – eFiling



- Free to sign up and use
- Registration and training is required prior to using the system; a link is available here:  
<http://courts.oregon.gov/OJD/OnlineServices/OJDeFiling/Pages/index.aspx>
- A link to File & Serve will also be provided on the TAX Courts website
- Tax Court File and Serve Implementation
  - ✓ Permissive eFiling begins 30 business days after go-live (April 18<sup>th</sup>)
  - ✓ Mandatory eFiling for attorneys begins 60 business days after go-live (May 31<sup>st</sup>)
  - ✓ OJD will provide a presentation to both the pilot firms and local attorneys on the File and Serve (eFiling) system



# What You Can Do Now

- If you wish to access documents remotely register for OJCIN OnLine.
- Set up your email to automatically forward Electronic Notices to other staff you wish to receive them.
- Go to a circuit courthouse to access the public terminal or go to OJCIN Online if you are a subscriber and become familiar with how OECl looks and works.

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# What You Can Do Now

- Review the User Guide and Frequently Asked Questions available on the OJCIN Online webpage under Support.
- Become familiar with how File and Serve Works.
  - Go to the File and Serve webpage, take the web or self study training and review the various help documents.

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# QUESTIONS?