

Setting up CaseLinkPro™

1. Call the CaseLinkPRO Check-in Phone Number: 877-516-2522 and enter your PIN

- Check-in number and PIN are shown on your enrollment form, and in a text, if using a mobile phone
- You may call from any phone, but it's easiest to call from the phone number on file with the court.

2. Identify Yourself with your Phone Number

- If you are not calling from the phone number on file, you will be prompted to type in your phone number.

3. Voice Authentication

- First Check-in: You will be asked to repeat a phrase several times to create your voiceprint. This will be used to verify your identity for future check-ins.
- The voiceprint ensures that you are the person completing your check-ins.
- Later Check-ins: You will be required to say your passphrase when you call to check in.

4. Complete Check-in Questionnaire

- You will answer a series of questions to complete your check-in. If you are disconnected, call back. Your check-in will continue from the point you were disconnected.
- Some answers may prompt you to record a message explaining your answer.

5. Receive Confirmation Number

- Do not hang up until you receive a confirmation number confirming your check-in is complete.