



SIXTH JUDICIAL DISTRICT

MORROW & UMATILLA COUNTY CIRCUIT COURTS

PO BOX 1307 / 216 SE 4th

PENDLETON, OR 97801

541-278-0341

ALL-INCLUSIVE ALTERNATIVE DISPUTE RESOLUTION APPLICATION

Please note: Approved applications will appear on the court website as public information.

Court-ordered Domestic Relations Mediation (ORS 107.755) – Contract is between Contractor (successful applicant) and Umatilla County. Upon being approved as a Contractor contract for this service will be provided to Contractor and County for signature and execution.

Instructions: Persons looking to serve as arbitrator and mediator in the Sixth Judicial District (Morrow & Umatilla County Circuit Courts) must complete the attached application. If applicant wishes to only provide arbitrator service, then they may use the 'Application To Serve As Arbitrator'.

Both documents are submitted through the Trial Court Administrator to the Presiding Judge.

- Cover Letter submitted through the TCA to the Presiding Judge
- Completed, dated, and signed application

Please send these to the Trial Court Administrator:

Email: Irma.Solis@ojd.state.or.us

Mailing: Oregon Judicial Department – Sixth Judicial District

Attn: Trial Court Administrator

216 SE 4th St

Pendleton, OR 97801



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ALL-INCLUSIVE ALTERNATIVE DISPUTE RESOLUTION APPLICATION

Qualifications for mediators are based upon the Oregon Judicial Department Court-Connected Mediator Qualifications Rules, issued as Chief Justice Order (CJO) No. 05-028, effective August 1, 2005.

For more information regarding the CJO go to:

[http://www.ojd.state.or.us/web/OJDPublications.nsf/Files/05cER001sh.pdf/\\$File/05cER001sh.pdf](http://www.ojd.state.or.us/web/OJDPublications.nsf/Files/05cER001sh.pdf/$File/05cER001sh.pdf)

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*******Court-ordered Domestic Relations Mediation (ORS 107.755) – Contract is between Contractor (successful applicant) and Umatilla County. Upon being approved as a Contractor contract for this service will be provided to Contractor and County for signature and execution*******

General Information

Name: _____

Last (Print)

First

MI

Address: _____

Phone: _____

Email: _____

Bar No: _____

Date Admitted to Bar (any state): _____

Hourly Rate: \$ _____

Retainer: \$ _____

Website: _____

I am applying to be a:

- General Civil Mediator (ORS 36.190) Yes No
- Civil Arbitration under \$50,000 or stipulated (ORS 36.185, ORS 36.405(a)) Yes No
- Probate Mediator (ORS 36.190) Yes No
- Domestic Relations Custody & Parenting Time Mediator (ORS 107.755) Yes No
- Domestic Relations Financial Mediator (ORS 107.765) Yes No
- Domestic (no children) Arbitration Required (ORS 107.765) Yes No

I adhere to the following organization’s code(s) of professional ethics (e.g., OMA, OSB, ACR, AAA, etc.):

I certify that I include in my opening remarks to the parties the required information specified in Section 1.4(3) of the CJO. _____ (Initials)

Current Employment Information:

Professional Memberships:

It is required that you attach diplomas, certificates, or other forms of verification for the sections of the application below that contain an asterisk.

***Basic Mediation Training** (verifying certificates or diplomas required)

Basic Mediation Training (Minimum required 30 hours) [sections 2.1(1)(a), 2.2(2)(a), 2.3(2)(a), &3.2] Indicate the description, trainer(s), number of hours, and dates. If you have not had Basic Mediation Training, describe substantially similar training or education. (Please note that experience as a mediator does not constitute “training”)

***Court System Training** (verifying certificates or diplomas required)

Describe your court system training. (Minimum required: 8 hours) [Sections 2.1(1)(b), 2.2(2)(c), 2.3(2)(d), &3.5] Indicate the description, trainer(s), numbers of hours, and dates.

If you have not had 8 hours of Court System Training, describe substantially similar training or education. Indicate the trainer(s), number of hours, and dates.

Mediation Experience (Only General Civil Mediator and Probate Mediator applicants complete the next two sections).

Describe your observations of 2 actual mediations [in accordance with Section 2.1(2)]

Describe your experience mediating or co-mediating where you were observed by a qualified supervisor in 3 court-connected civil cases [in accordance with Section 2.1(2)].

Probate Mediators (Only Probate Mediator applicants complete the next section)

I am applying to be a probate mediator (conservatorship/guardianship, estate disputes, and/or trust matters). I meet the qualifications set forth in SLR 12.045(8).

Please describe how you qualify: (e.g., attorney with five years relevant experience; individual with special skills and training in administration of estates, trusts or protective proceedings; or mediator training)

Domestic Relations Mediators (Both Domestic Relations Custody and Parenting Mediator and Domestic Financial Mediator applicants complete the next three sections)

***Education** (verifying certificates or diplomas required)

Enter your Law, Master's, or Doctorate degree in a specific field. [Sections 2.2(1)(a-c) & 2.3(1)] Include the institution's name, dates attended, and degrees awarded.

If you have none of the above, but have a Bachelor's degree and 7 years of relevant experience, enter your degree, the institution name, dates attended, and degrees and date awarded. Then describe your 7 years of relevant experience. [Sections 2.2(1)(d) & 2.3(1)]

***Domestic Relations Custody and Parenting Mediator Training**

(Verifying certificates or diplomas required) (Minimum required: 40 hours) [Sections 2.2(2)(b), 2.3(2)(b) & 3.3] Indicate the description, trainer(s), number of hours, and dates.

Domestic Relations Custody and Parenting Mediator Experience (Only Domestic Relations Custody and Parenting Mediator applicants complete this box)

(Please describe your participation in at least 20 domestic relations cases, with 100 hours supervised or co-mediated with qualified supervisor; minimum 10 cases/50 hours custody and parenting mediation; or at least 2 years full-time experience as described in Section 2.2(3). Include name(s) or supervisor(s) and/or co-mediator(s).

*** Domestic Relations Financial Mediator Training**

(Only Domestic Relations Financial Mediator applicants complete the next 3 boxes.) (Verifying certificates or diplomas required) (Minimum: 40 hours domestic relations financial issues training) [Sections 2.3(2)(2) & 3.4] Indicate the description, trainer(s), number of hours, and dates.

Domestic Relations Financial Mediator Experience.

(Please describe your participation in at least 20 domestic relations cases, with 100 hours supervised or co-mediated with qualified supervisor; minimum 10 cases/50 hours domestic relations financial mediation; or at least 2 years full-time experience as described in Section 2.3(3). Include name(s) or supervisor(s) and/or co-mediator(s).

Insurance for Domestic Relations Financial Mediators

I certify that I have in effect and shall maintain during my court-connected mediator listing, malpractice insurance or self-insurance with comparable coverage as required by Section 2.3(7).

Initials

Other Mediation Training (All applicants complete the next 3 boxes.)

Enter description(s) of specialized or advanced mediation training.

Other Experience

Describe any other relevant experience

Describe any special skills or experience you have (e.g., second language proficiently, cultural sophistication, non-mediation related licenses or skills, other relevant education, etc.)

ALL APPLICANTS to complete the next sections, only as relevant to your practice.

Indicate with an “x” in the boxes below the types of cases you are willing and have experience to mediate. No “x” in a box will indicate you are not willing to mediate those types of cases. Indicate in the second column the number of that type of case you have mediated. If any explanation is necessary, use the Comments column.

Civil Types of Cases Willing to Mediate and Number of Cases Mediated

Type of Case	Willing to Mediate?	No. of Cases Mediated	Comments
Business/Commercial			
Contract			
Employment			
Small Claims			
Landlord-Tenant Residential/Commercial			
Real Property			
Tort			
Construction			
Professional Negligence			
General Negligence			
Other			

Probate Types of Cases Willing to Mediate and Number of Cases Mediated

Type of Case	Willing to Mediate?	No. of Cases Mediated	Comments
Estate Disputes			
Trust Matters			
Guardianships/ Conservatorships			

Domestic Relations - Types of Cases Willing to Mediate and Number of Cases Mediated

Type of Case	Willing to Mediate?	No. of Cases Mediated	Comments
Adoption (Including open adoption)			
Custody			
Dissolution			
Domestic Partnership			
Domestic Violence			
Filiation/Paternity			
Grandparents Disputes			
Parenting Time			
Support Disputes			
UCCJEA			

Arbitration:

Approximate Percentage of Practice Devoted to Any Form of Civil Litigation: _____ %

Type of Case	% of Your Civil Litigation Practice	Comments
Personal Injury - plaintiff	%	
Personal Injury - defendant	%	
Domestic Relations & Family Law	%	
General Litigation	-	-
Contracts (exluding collections)	%	
Collections	%	
Business torts	%	
Real Estate disputes	%	
Condemnation	%	
Other	%	

Specify any areas from the above list in which you would **NOT** like to serve as arbitrator:

Compensation Information (Describe Fees)

General Civil Mediator (ORS 36.190)	\$ _____
Civil Arbitration under \$50,000 or stipulated (ORS 36.185, ORS 36.405(a))	\$ _____
Probate Mediator (ORS 36.190)	\$ _____
Domestic Relations Custody & Parenting Time Mediator (ORS 107.755)	\$ _____
Domestic Relations Financial Mediator (ORS 107.765)	\$ _____
Domestic (no children) Arbitration Required (ORS 107.765)	\$ _____

Retainer \$ _____

Are you willing to consider pro bono requests? Yes No

Oath

I hereby certify that I have reviewed and, if selected, will comply with the Oregon Revised Statutes, Uniform Trial Court Rules, and Supplemental Local Rules for the Sixth Judicial District (Umatilla and Morrow Counties), that pertain to civil case mediation and/or arbitration. I affirm that I have reviewed the August 2005, Chief Justice Order No. 05-028, describing the Oregon Judicial Department Court-Connected Mediator Qualifications Rules and that the above information is a true and accurate reflection of my qualifications as a mediator as outlined in CJO 05-028 and/or as an arbitrator as outlined in SLR 13.055. I acknowledge that my information may be verified, and that any references and/or programs listed above may be contacted. I expressly approve such investigation, and consent to the release of information about me from any relevant source. I agree to fulfill the continuing education requirement for court-connected mediators [Section 2.1(3), 2.2(4), 2.3(4), and 3.6] and all other requirements specified in the CJO. I will keep the court informed of any changes in my contact information, license status, or qualifications to be listed as a mediator and/or arbitrator.

Date: _____

Signature: _____