



## INSTRUCTIONS ON HOW TO DETERMINE IF YOUR CASE WAS PARDONED

---

On November 21, 2022, Governor Kate Brown pardoned more than 47,000 single-charge possession of marijuana cases where the person was over 21 years of age or older and the amount was one ounce or less.

Not sure if your case was pardoned?

### **1. Requesting Information from the Oregon Judicial Department:**

You can look up your record on the free [Oregon Judicial Department Online Records Search](#) website. If you cannot find your case, it may mean that it was pardoned (sealed cases do not show up in that search). If your case is still there, your case was not included in the Governor's marijuana pardon and you do not need to fill out the Order Request Form (there will be no order for your case).

Search for your case by entering your case number or your full name at the time your case was filed, in Last, First, Middle format or case number. You can search more broadly if you only include the first two letters of your last name, and the first two letters of your first name. This may create a longer list of cases. Look at the list to find any other ways your name may have been spelled.

Make sure you do a complete search. Your case could be listed under an alias, a former name, misspelled, or wrong date of birth.

### **2. Requesting Information from the Oregon State Police**

You can also request a copy of your criminal history from the Oregon State Police, [here](#). You will need to complete the form, provide your fingerprints, and pay a \$33.00 fee for processing. Additional information for Criminal History Record Checks can be found on the Oregon State Police website.

It could take 3 months to hear back, so be sure to use an address where you can continue to receive mail. If your marijuana conviction is not on your criminal history, it may mean that it was pardoned.

### **3. Request a Copy of the Court's Record Sealing Your Case**

If you believe your case was included in the Governor's pardon and you want a copy of the court order sealing your case, please fill out the [Order Request Form](#). There is no cost for a copy of court order.

It may take up to 90 days for the Judicial Department to process your request and mail a copy of the Order to Seal to the current mailing address you provide in the [Order Request Form](#). If we cannot find your case or need more information, we will send you a letter by mail.