Oregon Judicial Department – Online Records Search
Quick Reference Guide

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The Oregon Judicial Department Online Records Search provides access to public court records. This service does not provide access to juvenile, adoption, mental health adjudications, or cases that fall under the Violence Against Women Act. Court documents are not available through the system at this time.

You can use Smart Search to find court records by record number or party name (Last Name, First Name). Smart Search has the ability to use Advanced Search Options to provide the system with more information to narrow your results. The following search tips can assist you in locating records when using incomplete information.

Search Tips

Tools that can help to perform a successful search include:

Wildcard – The Wildcard feature allows you to search for incomplete names and case numbers in the system. For example, searching a partial last name of "slat*" yield results such as "Slate" and "Slatt," "Slattery," and so on. To use the wildcard feature, type a portion of a name or case number, and then type an asterisk (*) at the end.

   NOTE: There is a minimum of one character in a first name, three characters in a last name, and four characters in a case number to use the wildcard feature.

Soundex – The Soundex feature allows you to search for names that sound similar. For example, if you are unsure of the spelling of the last name, enter the first name and as much as you know to be correct of the last name. To use the Soundex feature, select the "**Sounds Like"** check box when entering the search information.

   NOTE: You cannot use the Wildcard feature and the Soundex feature at the same time.

Names Are Not Case Sensitive. You can enter first, middle, and last names in uppercase, lowercase, or a combination of both. The search results are the same.

   HINT: When looking for a name that could contain a space, hyphen (-), or other separator you might need to conduct more than one search. For instance, if searching for the last name of McDonald but are unsure if there is a space between the 'c' and 'D', you should search twice – once with McDonald and another with Mc Donald. Same for similar separator situations.

Search results will only display the first 200 results. To narrow the search: add additional or more specific information; choose a specific location if you are searching 'all locations'; change the 'date range'; or pick a specific 'case category'.

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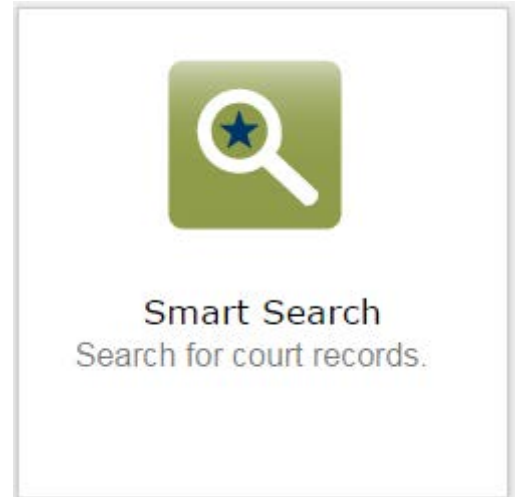
Search for Court Records

The Oregon Judicial Department Online Records Search allows users to search for court records based on the court record number (case number or citation number) or the name of a party on the case (first and last name).

Smart Search

1. To access *Smart Search*, click the *Smart Search* portlet icon on the **Oregon Judicial Department Online Records Search** webpage https://webportal.courts.oregon.gov/portal/.

2. In *Smart Search*, type a court record number or a party name.
   a. Party names must be in Last, First sequence
   b. For advanced filtering options click **Advanced Filtering Options**
   c. For help information regarding searches click the **?** icon.

3. Click **Submit**.

4. In the search results, click a case number to view the court record.

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Advanced Filtering Options

Smart Search allows users to refine their search parameters through **Advanced Filtering Options**. Providing more information through Advanced Filtering Options will narrow your search results.

Filtering options include:

1. Court Location
2. Search Type
   a. Attorney Bar Number
   b. Attorney Name
   c. Business Name
   d. Case Cross-Reference Number
   e. Case Number
   f. Citation Number
   g. Judicial Officer
   h. Nickname
   i. Party Name
3. Cases and Judgments
4. Filed Date

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Navigating Search Results and Cases

After a search is submitted, the OJD Online Records Search will show results for the information entered.

Search results can be filtered by each category (Case Number, File Date, Type, Status, and Location) by selecting this icon ⌄ . To access a case from the search results, click the case number.

Cases

Case Number	File Date ▲	Type	Status	Location
16CR00058	01/03/2016	Offense Felony	Closed	MUL Criminal
16CR00059	01/03/2016	Offense Felony	Closed	MUL Criminal
16CR00075	01/03/2016	Offense Felony	Closed	MUL Criminal
16CR00060	01/03/2016	Offense Felony	Closed	MUL Criminal
16CR00061	01/03/2016	Offense Felony	Open	MUL Criminal
16CR00062	01/03/2016	Offense Misdemeanor	Closed	MUL Criminal
16CR00064	01/03/2016	Offense Felony	Closed	MUL Criminal
16CR00065	01/03/2016	Offense Misdemeanor	Closed	MUL Criminal
16CR00066	01/03/2016	Offense Misdemeanor	Open	MUL Criminal
16CR00067	01/03/2016	Offense Misdemeanor	Open	MUL Criminal

When searching by Party Name, the search results will display a list of all parties with that name with public court records (**NOTE**: Common name searches will display hundreds of results):

Name	Date of Birth
smith, john	XX/XX/1987
SMITH, JOHN	XX/XX/1927
SMITH, JOHN	XX/XX/1955
SMITH, JOHN	
SMITH, JOHN	
SMITH, JOHN	
SMITH, JOHN	XX/XX/1930
SMITH, JOHN	
SMITH, JOHN	
SMITH, JOHN	XX/XX/1964

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Select the ▶ icon to show cases for the party. Click the Cases link to display specific cases for the party:

Click the case number to display the court record:

Once a record is displayed, on the right side navigation bar select (**Case information**, **Party**, **Events and Hearings**, or **Financial**) to navigate between different sections of the court record:

To quickly return to the search results screen, click **Search Results** from the top of the page:

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