

Request for Electronic Recording and Writing on Courthouse Premises

_____ Plaintiff, vs. _____ Defendant
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IN THE CIRCUIT COURT FOR THE STATE OF OREGON FOR

Case Number: _____

Courtroom/Location: _____

Name _____ Representing (media agency) _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

- **Requests for media or other public access coverage must be made at least 2 hours in advance** of court proceedings for which the request is made.
- Unless otherwise noted, permissions are valid for the duration of all public court proceedings in the named case.

In the Courtroom (Trial Judge or Designee Permission)

I request permission to use an electronic device or still/video camera to:

- Take notes or compose* web posts, emails, text messages, or other *electronic writing*
- Record* audio video still images.....
- Send/transmit* web posts (blog, social media, etc.), emails, text messages, or other *electronic writing*
- Send/transmit* audio video still images
- Request for pooled coverage* – I have **checked** with other like media and have been designated representative to coordinate media coverage and pooling arrangement
- Request for coverage* – I have **not checked** with other like media, but I am *willing and technologically capable to pool my coverage* if it is so requested

_____ Judge/Designee (initial) _____ Date _____ _____ Approved _____ Approved _____ Approved _____ Approved _____ Approved _____ Approved

Courthouse Premises (Presiding Judge or Designee Permission)

Electronic writing is/is not allowed with/without permission

Electronic sending is/is not allowed with/without permission

I request permission to use an electronic device or still/video camera on courthouse premises **outside the courtroom specified above** to:

- Record* audio video still images.....

I am knowledgeable about, and agree to abide by, Uniform Trial Court Rule 3.180 (8/2022) and the 22nd Judicial District local court rules related to interviewing, recording, photography, and electronic writing on courthouse premises, including allowable spaces and locations for media activity.

Signature _____ Date _____

PLEASE RETURN THIS FORM TO (PERSON/LOCATION) _____

Trial Judge _____ Signature _____ Date _____
Presiding Judge _____ Signature _____ Date _____