

IN THE CIRCUIT COURT OF THE STATE OF OREGON
FOR THE COUNTY OF WASHINGTON

Case No: _____

CERTIFICATE OF SERVICE

(ORCP 7D(2))

- (a) Personal Service
- (b) Substitute Service
- (c) Office Service
- (d) Service by Mail

and

Petitioner
Respondent

I, (name) _____, declare I am a resident of the state of _____ . I am a competent person 18 years of age or older. I am not a party to or lawyer in this case, and not the employee of a party. I certify the person served is the person named below. I served true copies of the original **(check all that apply)**:

- Motion for Temporary Family Law Order and Show Cause Hearing: Support, Custody, Parenting Time, Other
- Declaration in Support of Motion for Temporary Orders (Prejudgment Relief)
- Order to Show Cause RE: Temporary Relief
- Information Sheet – Response to Motion for Temporary Orders
- Response Forms for Opposing Party to Complete (*MUST be included in service packet*)
 - Response and Counter Motion for Temporary Family Law Order and Show Cause Hearing*
 - Declaration in Support of Motion for Temporary Orders (Prejudgment Relief)*
- Other documents: _____

by (check a, b, c, or d and complete all information):

(a) **Personal Service** on (date) _____, at _____ a.m./p.m., to
 Petitioner Respondent Adult Child (name) _____
in person at the following address _____
in the County of _____, State of _____.

(b) **Substitute Service** on (date) _____, at _____ a.m./p.m., by
delivering them to the following address _____
in the County of _____, State of _____, delivered to
(name) _____, who is a person age 14 or older and who
lives there. The address listed above is the dwelling house or usual place of abode of the person
to be served. (*Complete the section below only if the server also did the follow-up mailing
required by ORCP 7D(2)(b). If a person other than the server did the follow-up mailing, that
person must complete a separate Certificate of Service Mailing.*)

On (date) _____, I personally deposited a true copy of the same documents served
with the U.S. Postal Service, via first class mail, in a sealed envelope, postage paid, addressed to
the party to be served: Petitioner Respondent Adult Child
(name) _____, at the party's home address listed above, together
with a statement of the date, time and place that the documents were hand-delivered at the
party's dwelling house or usual place of abode.

(c) **Office Service** on (date) _____, at _____ a.m./p.m., by delivering them to the office of the party to be served, located at the following address:

_____ during normal working hours for that office, where I left the documents with (name) _____, who is a person apparently in charge, to give the documents to the party to be served.

(Complete the section below only if the server also did the follow-up mailing required by ORCP 7D(2)(c). If a person other than the server did the follow-up mailing, that person must complete a separate Certificate of Service Mailing.)

On (date) _____, I personally deposited a true copy of the same documents served with the U.S. Postal Service, via first class mail, in a sealed envelope, postage paid, addressed to the party to be served: Petitioner Respondent Adult Child

(name) _____, at the party's:

home address at: _____, **OR**

business address above, together with a statement of the date, time and place that the documents were hand-delivered to the party's office.

(d) **Service by Mail, Return Receipt Requested** on (date) _____, I personally deposited **two** true copies with the U.S. Postal Service. **One** by first class mail, and the **other** by certified or registered mail, Return Receipt Requested, or by express mail, postage paid, addressed to the party to be served: Petitioner Respondent Adult Child

(name) _____, at the party's home address located at:

(address) _____

(NOTE: If mailed Return Receipt Requested, a copy of the return receipt **SIGNED ONLY BY THE OTHER PARTY** must be attached to this Certificate of Service.)

I hereby declare that the above statements are true to the best of my knowledge and belief, and that I understand they are made for use as evidence in court and I am subject to penalty for perjury.

DATE: _____

Signature of Server

Print Name

Email Address

Contact Address

City, State, Zip

Contact Telephone